

**Kallelse**

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Enclosure 1

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Your reference

Your date

Your designation

Our reference

Our previous date

Our previous designation

NCGM Seminar Director
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INVITATION TO REGISTER
Key Leader Seminar on
Gender Perspectives in Military Operations
June 11-12, 2019
Stockholm, SWEDEN

Reply before
07-05-19

1. SEMINAR PURPOSE

The Key Leader Seminar on gender in military operations will focus on how to implement a gender perspective in military operations and how it contributes to the achievement of overall political, military strategic and operational objectives. The Seminar will present experiences, best practices and lessons learned in order to emphasize how a gender perspective can increase operational effect and to ensure a long term solution on gender implementation in military operation. The Seminar will also address in what way a military component of the strategic and operational environment is part of the solution.

The aim of the Seminar is to increase Key Leaders knowledge of how gender perspective can be integrated into the daily work at strategic, operational and tactical level, as well as in operational planning, execution and evaluation of military operations in accordance with the UNSCR 1325, related resolutions and Bi-SC Directive 40-1.

(JWI)

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Visiting Address

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SWEDEN



The objective of the two-day Key Leader Seminar is that the participants should have gained:

- knowledge in how to apply gender perspective as an operational tool
- knowledge in how to enable subordinated staff and units to integrate gender perspective into military operations
- an understanding for the importance of the Key Leaders' role related to the responsibility to ensure an integrated gender perspective in military operations on strategic and operational level
- knowledge in how to practice a gender integrated comprehensive approach when cooperating with external actors and force multiplier

2. BACKGROUND

The Nordic Centre for Gender in Military Operations (NCGM) serves as a platform for knowledge and experience regarding gender perspectives in military operations. The Centre is co-located with the Swedish Armed Forces International Centre (SWEDINT) and conducts international courses and training, including Seminars for Key Leaders and Commanding Officers, since 2012. The aim is to enhance the knowledge of how to implement UN Security Council resolution 1325 and related resolutions in military operations to increase the operational effect on all levels.

In February 2013 NCGM was appointed NATO Department Head concerning gender, and in December the same year, NATO ACT DCOS JFT Vice Admiral Javier Gonzalez-Huix accredited the Key Leader Seminar as an important Key Leader training event. Additionally, NCGM cooperates with the UN and other relevant stakeholders within the field.

3. EXECUTION

a. Concept of the Seminar

The two day Key Leader Seminar on Gender will be conducted in central Stockholm, Sweden, on June 11-12 2019. The exact address of the Seminar venue will be provided upon registration.

The Seminar will focus on how to work with a gender perspective in military and security environments and how this contributes to the achievements of the overall political, military strategic and operational objectives. Discussions will be held from a leadership point-of-view and aim to advice participants on how to



support staff and subordinated units in the integration of a gender perspective in daily tasks.

The Seminar is designed to provide knowledge in how to achieve long-term solutions on gender implementation in security operations. Highly respected experts and speakers will share their experience, best practices and lessons learned on how to integrate a gender perspective into the operational work. The Seminar will include Round Table Discussions, lectures and exchange of experiences on the topic between Key Leaders, Gender Advisors and invited Subject Matter Experts.

The importance of recruiting both men and women will be addressed and examples will be provided on how a gender-balanced force increases the efficiency of the operation and the organisation. The Seminar addresses in what way an integrated gender perspective in a military component promotes the overall security situation for all; women, men, boys and girls in our operational area.

Chatham House rules will apply.

b. Participant Criteria

Participants must be prepared to take active part in the lectures and discussions. The Seminar language is English.

Rank: OF 6 – OF9 (or civilian equivalent)

c. Security Clearance

Security clearance will not be needed since the Seminar is UNCLASSIFIED.

4. ADMINISTRATION

a. Point of Contact (POC)

Administration Office

Ms Ingrid Forss

Phone: +46 8 584 526 25

Email: swedint@mil.se

b. Seminar venue

The Key Leader Seminar will be held in central Stockholm, Sweden. The exact address will be provided upon registration.

**c. Transportation**

Seminar participants are responsible to provide their own transport to Sweden and to the Seminar venue.

d. Accommodation

When your participation is confirmed, you will receive information about our recommended hotel and information on bookings.

Accommodation costs are disposed by the participants upon arrival.

e. Dress code*Seminar Day-time:*

Military participants: Service dress

Civilian participants: Business attire

Seminar Dinner:

Military participants: Jacket and tie

Civilian participants: Jacket and tie

f. Food and Dinner

Lunch and coffee will be free of charge on June 11-12 2019. The dinner on June 11 is also included. Any special requirements regarding food, allergies or other information of great importance must be informed together with your notification of attendance.

A three course dinner on June 11 with Seminar participants, lecturers and Gender Advisors will be hosted by CO NCGM.

5. NOTIFICATION OF ATTENDANCE**a. Registration procedure**

The registration form can be found on the Internet at <http://www.forsvarsmakten.se/en/swedint/course-invitations-two/>.

When the registration form and CV have been completed, they should be e-mailed or mailed to NCGM (see addresses below). The course admin office will confirm receipt of the registration. A Welcome Letter will be sent out with the confirmation of registration with the preliminary agenda.

**b. Last date of notification**

All participants must send their notification of attendance together with their CV and specific requirements, if any, to the provided address of NCGM no later than **May 7 2019**. Due to the limited number of participants, all applicants will receive a confirmation no later than **May 13 2019** on whether or not they have been granted a seat at the Seminar.

c. Mailing address for forwarding registration

Please send your registration request to:

E-mail: swedint@mil.se or FAX: +46 8 584 526 20 or

NCGM
Course Admin Office
196 85 Kungsängen
SWEDEN

Blum, Rebecca

OIC CCD NCGM

Handlingen är fastställd i Försvarsmaktens elektroniska dokument- och ärendehanteringssystem.