



Your reference

Your date

Your designation

Our reference

Artur Armstrong, +46 8 584 52667
artur.armstrong@mil.se

Our previous date

Our previous designation

INVITATION to apply for the Pilot Course - United Nations Staff Officer Introduction Course (UNSOIC) Online conducted by Swedish Armed Forces International Centre (SWEDINT)

1. Situation

Due to the current global COVID-19 pandemic SWEDINT has been obliged to cancel the 3 week residential UNSOC that was scheduled for November 2020. In lieu of this SWEDINT will conduct a 2 week Pilot Online UN SO Introduction Course (UNSOIC) for students nominated by the NORDEFSCO nations.

2. Course purpose

The overall purpose of the UNSOIC is to support the pre-deployment training efforts of troop Contributing Countries (TCC) by providing UNDPPO standards training and thus ensure a common military approach to work at Force- and Sector level Headquarters in UN peace keeping missions. The course material complies with the United Nations Staff Officers Special Training Materials (SO STM).

3. Course iterations

The course will be conducted online by SWEDINT: 09 – 20 November 2020.

(HM)

Mailing Address

Livgardet

SE-196 85 Kungsängen

SWEDEN

Visiting Address

Granhamar

Telephone

+46 8 584 540 00

Fax

+46 8 584 540 80

E-mail, Internet

exp-ig@mil.se

www.forsvarsmakten.se/livgardet



4. Target Audience

This Pilot Online UNSOIC is intended for military personnel selected by NORDEFCON nations to be deployed as military staff officers in a UN Peacekeeping operation (OF 2-5 with national staff training). Military staff officers are required to have completed their national basic military staff course.

5. Learning objectives

After the course, the student will be able to:

- Given the relevant documents and materials, as a staff officer apply the Military Planning Process (MPP) in a UN Force Headquarter or Sector Headquarter under normal operating conditions.
- Given the relevant documents and materials, explain in own words the need for cooperation between the military, civilian organisations or actors and police in the mission area.
- Given the relevant documents and materials, identify the planning requirements for preparation of plans for military operations contributing to protection of civilians.

6. Method

The Pilot Online UNSOIC is a two week course, consisting of lectures /syndicate discussions and map exercise. The course will be supported by contributions from individual Subject Matter Experts (SME).

7. References

- Core Pre-deployment training materials, CPTM. (UN Peacekeeping Resources HUB¹)
- United Nations Specialised Training Materials for Staff Officers, SO STM. (UN Peacekeeping Resource HUB²)
- DPO Policy on the Protection of civilians in UN peacekeeping Missions, (November 2019)
- UN DSS bSAFE online course.

8. Student assessment

The participants will be assessed based on TWO activities during the course. Firstly participants will be required to complete a “UNSOIC final test” covering

¹ [www.http://research.un.org](http://research.un.org)

² Ibid

mainly CPTM and SO STM topics. Secondly participants are required to take active part in a syndicate seminar covering CPTM and SO STM topics. Participants will then be assessed and graduated either with “Successfully completed” or “Participated”. A course certificate will be presented at the end of the course. *Take active part* means asking questions, presenting a stand point in debates and showing a willingness to explain it to fellow students and instructors.

9. Language proficiency

Students must be in command of English as described in NATO standardization agreement (STANAG) 6001³:

Listening Good (3), Speaking Fair (2), Reading Good (3), Writing Fair (2).

Language testing is a national responsibility.

No additional training or translation will be provided.

10. Computer skills

Basic computer skills are necessary in order to ensure the success of this pilot course. SWEDINT will provide further information and training for all students in respect of the chosen IT Platform in due course. ITS Learning platform will be used to support this training before and during the course including the provision of pre-reading material, the provision of PDF copies of the delivered powerpoint lectures, the conduct of student evaluation and the completion of a feedback survey etc.

11. Security classification

The content of this course is: UNCLASSIFIED

12. SWEDINT policy on personal data

In order to get a seat on a course at SWEDINT you will be asked to provide personal data. In doing so you are also giving your consent to the processing and storing of your personal data for official use at SWEDINT. You will also be expected to clearly state to SWEDINT staff if you have any objections to have your data in course address lists etc.

³ STANAG 6001 can be found at www.natobilc.org. SWEDINT acknowledges that this standard may not apply to non-NATO states. It is however a reasonably good way of describing language skills.



13. Administration

a. Student Application

Student applications should be sent to SWEDINT NLT **09 October, 2020**. Nominations received later will however be considered, if space is available. The application form and personal CV will be found at: www.mil.se. *The application form, authorized and signed by the national authority/POC, has to be sent together with the CV to SWEDINT via e-mail, mail or fax.*

b. Important information to national administrators etc:

It is important that the invitation itself reaches the student intended to participate in the course since it contains information that he/she needs in the application process.

c. Internet access before the course

Prior to joining the course at SWEDINT students will need access to internet in order to confirm the selected IT Platform for the course and to the access documents that SWEDINT provides on its web page before the course starts, such as course curriculum, schedule, welcome letter, application form etc.

d. Point of Contact (POC)

In the application form the student should report a national point of contact (POC). The POC should be the Commander/ Branch that approves the application.

e. Student selection

If a nation has more students applying than slots available on the course, it is up to the applying nation to prioritize among its nominees. If this is not done, SWEDINT will select the students it deems most qualified.

If the nation is interested in sending a student to the course but does not initially have a name of the officer in question the nation can get a preliminary seat at the course in order to get the selection process started.

f. Code of Conduct

SWEDINT places high demands on personal behavior and respect for others regardless of religion, ethnicity, gender or sexual orientation. The SWEDINT Code of Conduct is available for all to read on the students' network at SWEDINT. In case of violations of these simple rules SWEDINT reserves the right to exclude the student from the course leading to immediate repatriation.

g. Course fees

NIL

h. Accommodation

As the course will be conducted online no accommodation will be provided for participating students. Students will participate from locations authorised by the relevant nominating NORDEFCO nation e.g. home, office, college or other selected location.

i. Dress code

Students will wear national working dress uniform throughout the course.

14. CONTACT AND APPLICATION**a. POC*****Administration and logistics***

UN Department Course Admin Office
Phone: +46 8 584 526 22 or 52623/4/5/7
E-Mail: swedint@mil.se

Other questions

Course Director
Artur Armstrong, Lt Col (Retd)
Phone: +46 8 584 52651
Mobile: +46 72-3880684
E-Mail: artur.armstrong@mil.se

b. Application procedure

The application form can be found on the Internet at www.mil.se. Click on **Courses at SWEDINT and How to apply** and then look for Application form and CV under Related Documents. When the application form and CV has been filled in, authorized and signed by the national authority/POC, it should be sent to SWEDINT. The course admin office will confirm receipt of the application. If admitted to the course, the POC/Student will receive a *Letter of Admission*, indicating further details of the course, and how to retrieve the pre-course info for the specific course on the SWEDINT website.

c. Application address

Address to be used for Student Applications is as follows:

LG/SWEDINT
Course Admin office
196 85 Kungsängen
SWEDEN

Email: Swedint@mil.se

Or using FAX: +46 8 584 526 20



Nilsson, Ronny

CO SWEDINT

Handlingen är fastställd i Försvarens elektroniska dokument- och ärendehanteringssystem.

Mailing list

Defense Command Denmark, Denmark
Danish Defense Personnel Organization, NATO & INTOPS
Branch, Denmark
Finnish Defense Command, J7, PO Box 919, FI-00131
HELSINKI, Finland
Finnish Army Command, G7, PO Box 145, FI-50101,
MIKKELI, Finland
Finnish Navy Command, M7, PO Box 58, FI-20811, TURKU,
Finland
Finnish Airforce Command, A7, PO Box 30, FI-41161,
TIKKAKOSKI, Finland
Finnish National Defense University (FINCENT), PO Box 7,
FI-00861, Finland
Norwegian Defense Personnel Agency, Norway
Norwegian Defense International Centre, NODEFIC, Norway

Permanent Mission of Sweden to the UN, New York,
USA

Swedish Armed Forces

Norrbottnen regiment (I 19)
Life Regiment Hussars (K 3)
Skaraborg Regiment (P 4)
South Skåne Regiment (P 7)
Gotland Regiment (P 18)
Artillery Regiment (A 9)
Air Defense Regiment (Lv 6)



Göta Engineers (Ing 2)
Armed Forces Command and Control Regiment (LedR)
Logistic Regiment (TrängR)
1st Submarine Flotilla (1. ubflj)
3rd Naval Warfare Flotilla (3. sjöstriflj)
4th Naval Warfare Flotilla (4. sjöstriflj)
1st Marine Regiment (Amf 1)
Naval Base (Marin B)
Skaraborg Wing (F 7)
Blekinge Wing (F 17)
Norrbotten Wing (F 21)
Armed Forces Helicopter Wing (Hkpf lj)
Armed Forces Logistic (FMLOG)
Armed Forces Network and Telecommunications Unit (FMTIS)
Military Academy Karlberg (MHS K)
Military Academy Halmstad (MHS H)
Land Warfare Centre (MSS)
Naval Warfare Centre (SSS)
Air Combat Training School (LSS)
The National Home Guard Combat School (HvSS)
The Armed Forces Technical School (FMTS)
Swedish EOD and Demining Centre (Swedec)
National CBRN Defense Centre (SkyddC)
Armed Forces Intelligence and Security Centre (FMUndSäkC)
Armed Forces HR-Centre (FMHRC)
Armed Forces Centre for Defense Medicine (FömedC)

Info

Ministry of Foreign Affairs, Sweden
Ministry of Defense, Sweden
Swedish Armed Forces HQ
Attn: - Defense Staff
 International Relations Section
 LEDS INRI IR
Attn: - COS Operations, J1-J9,
 LCC, ACC, MCC
Attn: - Recruitment, Training & Evaluation
 Department (HKV PROD FPE UTB)
Attn: - Gisela Nilsson FMUE (ePRIME)

Internal Life Guards

G 1 Life Guards
International Training Unit Life Guards

Internal SWEDINT

CO Nordic Centre for Gender in Military Operations
OC STALOG
OC CAPDEV
OC NED
OC UNDEP
OC GMO