



Address list

Your reference

Your date

Your designation

Our reference

Our previous date

Our previous designation

Artur Armstrong, +46 8 584 52667
artur.armstrong@mil.se

INVITATION to apply for United Nations Staff Officer Course (UNSOC) at Swedish Armed Forces International Centre (SWEDINT)

1. Course dates & total number of seats

The course will be conducted at SWEDINT: 11 to 22 November 2024. There will be a maximum of 48 students.

2. Course purpose

The overall purpose of the UNSOC is to support the pre-deployment training efforts of troop Contributing Countries (TCC) by providing UNDPO standards training and thus ensure a common military approach to work at Force- and Sector level Headquarters in UN peace keeping missions. The course complies with the United Nations Staff Officers Special Training Materials (SO STM). The UNSOC at SWEDINT is accredited by DPO, UNHQ.

3. Course iterations

The UNSOC is a yearly event and will be repeated in 2025.



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3. Course iterations

The UNSOC is a yearly event and will be repeated in 2025.

Mailing Address
Livgardet
SE-196 85 Kungsängen
SWEDEN

Visiting Address
Granhammar

Telephone
+46 8 584 540 00

Fax
+46 8 584 526 20

E-mail, Internet
swedint@mil.se
www.mil.se/swedint

4. Target Audience

The UNSOC is intended for military personnel selected by UN Member States to be deployed as military staff officers in a UN Peacekeeping operation (OF 2 to 5). Military staff officers are required to have completed their basic national military staff course.

5. Learning objectives

After the course, the student will be able to:

- Given the relevant documents and materials, as a staff officer apply the UN Military Decision Making Process (UN MDMP) in a UN Force Headquarter or Sector Headquarter under normal operating conditions.
- Given the relevant documents and materials, explain in own words the need for cooperation between the military, civilian organisations or actors and police in the mission area.
- Given the relevant documents and materials, identify the planning requirements for preparation of plans for military operations contributing to protection of civilians.
- Given the relevant documents and materials, understand the need to include environmental management considerations into all aspects of military planning.

6. Method

UNSOC is a TWO-week course, consisting of lectures /syndicate discussions and map exercise. It is conducted partly together with the UN Police Integrated Mission Training (UNPIMT). During a final Integrated Staff Exercise (INSTEX), coordination and cooperation among different branches within the headquarters and with other partners in a multidimensional/integrated mission will be practiced by the students in a Force or Sector Headquarters.

7. References

- Core Pre-deployment training materials, CPTM. (UN Peacekeeping Resources HUB¹)
- United Nations Specialised Training Materials for Staff Officers, SO STM. (UN Peacekeeping Resource HUB²)
- Protection of civilians: Implementing guidelines for military components of UN peacekeeping Missions, UN Guidelines (February 2015)
- UN DSS bSAFE online course.

¹ [www.http://research.un.org](http://research.un.org)

² Ibid

8. Student assessment

The participants will be assessed based on three activities: During the course participants are required to answer “UNSOC midcourse test” covering mainly CPTM and SO STM topics. Secondly participants are required to take active part in a syndicate seminar covering CPTM and SO STM topics. Finally participants are required to take an active part as a staff officer in the INSTEX. Based on the combined results participants are then assessed and graduated either with “Successfully completed” or “Participated”. A course certificate will be presented at the end of the course. *Take active part* means asking questions, presenting a stand point in debates and showing a willingness to explain it to fellow students and instructors.

9. Language proficiency

Students must be in command of English as described in NATO standardization agreement (STANAG) 6001³:

Listening Good (3), Speaking Fair (2), Reading Good (3), Writing Fair (2).

Language testing is a national responsibility.

No additional training or translation will be provided.

10. Computer skills

Basic computer skills are necessary. SWEDINT training and information management relies heavily on our computer information system

11. Security classification

The content of this course is: UNCLASSIFIED

12. Administration

a. Student Application

Student applications should be sent to SWEDINT *NLT 13 September 2024*. Nominations received later will however be considered, if space is available. The application form will be found at: www.mil.se. *The application form, authorized and signed by the national authority/POC, has to be sent to SWEDINT via e-mail, mail or fax.*

³ STANAG 6001 can be found at www.natobilc.org. SWEDINT acknowledges that this standard may not apply to non-NATO states. It is however a reasonably good way of describing language skills.

b. Important information to national administrators etc:

It is important that the invitation itself reaches the student intended to participate in the course since it contains information that he/she needs in the application process.

c. Internet access before the course

Prior to joining the course at SWEDINT students will need access to internet in order to access documents that SWEDINT provides on its web page or through an online learning platform before the course starts, such as course curriculum, schedule, welcome letter, read ahead packages etc.

d. Point of Contact (POC)

In the application form the student should report a national point of contact (POC). The POC should be the Commander/ Branch that approves the application.

e. Student selection

If a nation has more students applying than slots available on the course, it is up to the applying nation to prioritize among its nominees. If this is not done, SWEDINT will select the students it deems most qualified.

If the nation is interested in sending a student to the course but does not initially have a name of the officer in question the nation can get a preliminary seat at the course in order to get the selection process started.

f. Course fees

The course fee is 12000 SEK per student (plus 25% VAT). This includes accommodation, all meals and transfer from and to Arlanda/Bromma Airport in Stockholm/Sweden.

The course fee is a set price. Participants making their own accommodation/meal arrangements are not subject to a reduced course fee.

Information concerning payment and whether your nominee has been admitted to the course or not will be sent to you as soon as the procedure regarding applications is finalized, 5 weeks prior to the course start.

Regarding subsidies please see next section.

NORDEFECO students pay according to each nation's administrative regulations and according to the NORDEFECO agreement.

Swedish Armed Forces students pay according to the normal administrative regulations for domestic courses.

Salaries, allowances and travel costs are to be paid by national authorities of the sending nation in accordance with national regulations.

g. Subsidies

A limited number of subsidised student places may be available on request by the nominating nations, and will be decided on a case-by-case basis by the Swedish Armed Forces. It is important that the student fills in if he/she is applying for a subsidized course seat. If the subsidy box is not checked in the application form SWEDINT will assume that no subsidies are required.

Information about whether subsidy is granted, or not, will be given in the letter of admission that is sent out 5 weeks prior to the course start.

h. Accommodation

Single room accommodation is arranged for all course participants through SWEDINT at the Guards Regiment student hotel which is located within the military base. Students may also be accommodated by SWEDINT in nearby hotels outside the regiment. In that case transportation will be arranged by SWEDINT.

i. Dress code

Students need to bring their best uniform, daily working dress, clothes for PT as well civilian clothes for Swedish winter conditions. Self-service laundry facilities are available within the student's hotel.

13. CONTACT AND APPLICATION

a. POC

Administration and Logistics

Course Admin Office
+46 8 584 526 21/22/23/27
swedint@mil.se

Other questions

Course Director
Artur Armstrong, Lt Col (Retd)
Phone: +46 8 584 52667
Mobile: +46 72-3880684
E-Mail: artur.armstrong@mil.se

b. Application procedure

The application form can be found on the Internet at www.mil.se/swedint. Click on "Our Courses" and then look for the Application form under "Documents". When the application form has been filled in, authorized and signed by the national authority/POC, it should be sent to swedint@mil.se.

The course admin office will confirm receipt of the application. This does not mean that the student has been admitted to the course, it only confirms that the admin office has received the application.

The POC/Student will be notified at the latest between 5-6 weeks before the course starts whether or not the nominated student is admitted to the course. If admitted to the course, the POC/Student will receive a *Letter of Admission*, indicating further details and pre-course info needed. A copy of the Letter of admission will also be sent to the nation's embassy in Sweden.

c. Application address

Address to be used for Student Applications is as follows:

Email: Swedint@mil.se

LG/SWEDINT
Course Admin office
196 85 Kungsängen
SWEDEN

Or using FAX: +46 8 584 526 20

Signed;



Richard Gray COL

COMMANDANT SWEDINT

Handlingen är fastställd i Försvarsmaktens elektroniska dokument- och ärendehanteringssystem.

Mailing list

Defense Command Denmark, Denmark
Danish Defense Personnel Organization, NATO & INTOPS
Branch, Denmark
Finnish Defense Command, J7, PO Box 919, FI-00131
HELSINKI, Finland

Embassy of Costa Rica (Norway)
Embassy of Côte d'Ivoire (Denmark)
Embassy of Croatia (Sweden)
Embassy of Cyprus (Sweden)
Embassy of the Czech Republic (Sweden)

Finnish Army Command, G7, PO Box 145, FI-50101,
MIKKELI, Finland
Finnish Navy Command, M7, PO Box 58, FI-20811, TURKU,
Finland
Finnish Airforce Command, A7, PO Box 30, FI-41161,
TIKKAKOSKI, Finland
Finnish National Defense University (FINCENT), PO Box 7,
FI-00861, Finland
Norwegian Defense Personnel Agency, Norway
Norwegian Defense International Centre, NODEFIC, Norway

Embassy of Afghanistan (Sweden)
Embassy of Albania (Sweden)
Embassy of Algeria (Sweden)
Embassy of Angola (Sweden)
Embassy of Argentina (Sweden)
Embassy of Armenia (Armenia)
Embassy of Australia (Sweden)
Embassy of Austria (Sweden)
Embassy of Azerbaijan (Sweden)
Embassy of Bahrain (UK)
Embassy of Bangladesh (Sweden)
Embassy of Barbados (UK)
Embassy of Belgium (Sweden)
Embassy of Benin (Denmark)
Embassy of Bhutan (Switzerland)
Embassy of Bolivia (Sweden)
Embassy of Bosnia and Herzegovina (Sweden)
Embassy of Botswana (Sweden)
Embassy of Brazil (Sweden)
Embassy of Bulgaria (Sweden)
Embassy of Burundi (Germany)
Embassy of Cambodia (UK)
Embassy of Cameroon (UK)
Embassy of Canada (Sweden)
Embassy of Cape Verde (Austria)
Embassy of Central African Republic (Belgium)
Embassy of Chile (Sweden)
Embassy of China (Sweden)
Embassy of Colombia (Sweden)
Embassy of the Republic of the Congo (Sweden)
Embassy of the Democratic Republic of Congo (Sweden)
Embassy of Lithuania (Sweden)
Embassy of the Grand Duchy of Luxembourg (Denmark)
Embassy of the Republic of North Macedonia (Sweden)
Embassy of the Republic of Malawi (UK)
Embassy of Malaysia (Sweden)
Embassy of the Republic of Mali (Germany)
Embassy of Malta (Denmark)
Embassy of Mexico (Sweden)
Embassy of the Republic of Moldova (Sweden)
Embassy of Mongolia (Sweden)
Embassy of Montenegro (Montenegro)
Embassy of Morocco (Sweden)

Embassy of Denmark (Sweden)
Embassy of the Dominican Republic (Sweden)
Embassy of Ecuador (Sweden)
Embassy of Egypt (Sweden)
Embassy of El Salvador (Sweden)
Embassy of Eritrea (Sweden)
Embassy of Estonia (Sweden)
Embassy of France (Sweden)
Embassy of Fiji (UK)
Embassy of Finland (Sweden)
Embassy of the Gabonese Republic (Germany)
Embassy of the Gambia (UK)
Embassy of Georgia (Sweden)
Embassy of Germany (Sweden)
Embassy of Ghana (Denmark)
Embassy of Greece (Sweden)
Embassy of Guatemala (Sweden)
Embassy of Guinea (Germany)
Embassy of Honduras (Belgium)
Embassy of Hungary (Sweden)
Embassy of India (Sweden)
Embassy of Indonesia (Sweden)
Embassy of Iran (Sweden)
Embassy of Iraq (Sweden)
Embassy of Ireland (Sweden)
Embassy of Israel (Sweden)
Embassy of Malta (Denmark)
Embassy of Italy (Sweden)
Embassy of Jamaica (UK)
Embassy of Japan (Sweden)
Embassy of Jordan (Germany)
Embassy of Kazakhstan (UK)
Embassy of Kenya (Sweden)
Embassy of the Republic of Korea (Sweden)
Embassy of Kuwait (Sweden)
Embassy of Kyrgyzstan (Germany)
Embassy of Laos (Sweden)
Embassy of Latvia (Sweden)
Embassy of Lebanon (Sweden)
Embassy of Liberia (Germany)
Embassy of Libya (Sweden)
Embassy of Saudi Arabia (Sweden)
Embassy of Senegal (The Nederland's)
Embassy of Serbia (Sweden)
Embassy of Sierra Leone (UK)
Embassy of Singapore (Singapore)
Embassy of Slovakia (Sweden)
Embassy of Slovenia (Denmark)
Embassy of South Africa (Sweden)
Embassy of Spain (Sweden)
Embassy of Sri Lanka (Sweden)
Embassy of the Republic of the Sudan (Sweden)
Embassy of Swaziland (UK)
Embassy of Switzerland (Sweden)

Embassy of Mozambique (Sweden)
Embassy of Namibia (Sweden)
Embassy of Nepal (Denmark)
Embassy of The Nederland's (Norway)
Embassy of Norway (Sweden)
Embassy of New Zealand (Belgium)
Embassy of Nicaragua (Sweden)
Embassy of Niger (Germany)
Embassy of Nigeria (Sweden)
Embassy of the Sultanate of Oman (Germany)
Embassy of Pakistan (Sweden)
Embassy of Paraguay (UK)
Embassy of Peru (Sweden)
Embassy of The Philippines (Norway)
Embassy of Poland (Sweden)
Embassy of Portugal (Sweden)
Embassy of Qatar (The Nederland's)
Embassy of Romania (Sweden)
Embassy of the Republic of Rwanda to the Nordic Countries

Embassy of Syria (Sweden)
Embassy of Tajikistan (Tajikistan)
Embassy of Tanzania (Sweden)
Embassy of Thailand (Sweden)
Embassy of Togo (Germany)
Embassy of Trinidad and Tobago (UK)
Embassy of Tunisia (Sweden)
Embassy of Turkey (Sweden)
Embassy of Turkmenistan (Turkmenistan)
Embassy of Uganda (Denmark)
Embassy of Ukraine (Sweden)
Embassy of the United Arab Emirates (Sweden)
Embassy of the United Kingdom (Sweden)
Embassy of the United States (Sweden)
Embassy of Uruguay (Sweden)
Embassy of Venezuela (Sweden)
Embassy of Vietnam (Sweden)
Embassy of Yemen (The Nederland's)
Embassy of Zambia (Sweden)

SWE NMR for distribution to SHAPE and other PLT and NMR
Distribution via E-mail to:

nnswedenshapepnmr@shape.nato.int

(For courses announced in ePRIME).

Partner Nation Liaison Representative (PNLR) NATO HQ SACT

Distribution via E-mail: ulf.landgren@act.nato.int

Swedish Armed Forces

Norrbottn Regiment (I 19)
Life Regiment Hussars (K 3)
Skaraborg Regiment (P 4)
South Skåne Regiment (P 7)
Gotland Regiment (P 18)
Boden Artillery Regiment (A 8)

Air Defense Regiment (Lv 6)
Göta Engineer Regiment (Ing 2)
Joint Signal Regiment (LedR)
Göta Logistic Regiment (TrängR)
1st Submarine Flotilla (1. ubflj)
3rd Naval Warfare Flotilla (3. sjöstriflj)
4th Naval Warfare Flotilla (4. sjöstriflj)
Stockholm Marine Regiment (Amf 1)
Naval Base (Marin B)
Skaraborg Wing (F 7)
Blekinge Wing (F 17)
Norrbotten Wing (F 21)
Armed Forces Helicopter Wing (Hkpflj)
Armed Forces Logistic (FMLLOG)
Armed Forces Network and Telecommunications Unit (FMTIS)
Military Academy Karlberg (MHS K)
Military Academy Halmstad (MHS H)
Land Warfare Centre (MSS)
Naval Warfare Centre (SSS)
Air Warfare Centre (LSS)
National Home Guard Combat School (HvSS)
Armed Forces Technical School (FMST)
Swedish EOD and Demining Centre (Swedec)
National CBRN Defense Centre (SkyddC)
Armed Forces Intelligence and Security Centre (FMUndSäkC)
Armed Forces HR-Centre (FMHRC)
Armed Forces Centre for Defense Medicine (FömedC)

Info

Ministry of Foreign Affairs, Sweden
Ministry of Defense, Sweden
Swedish Armed Forces HQ
Attn: - Defense Staff
 International Relations Section
 LEDS INRI IR
Attn: - COS Operations, J1-J9,
 LCC, ACC, MCC
Attn: - Recruitment, Training & Evaluation
 Department (HKV PROD FPE UTB)
Attn: - Gisela Nilsson FMUE (ePRIME)

Internal Life Guards

G 1 The Guards Regiment
International Training Unit The Guards Regiment

Internal SWEDINT

CO Nordic Centre for Gender in Military Operations
OC STALOG
OC CAPDEV
OC NED
OC UNDEP
OC GMO

