



Address list

Your reference

Your date

Your designation

Our reference

Our previous date

Our previous designation

SWEDINT

Thomas Backteman

thomas.backteman@mil.se

## **INVITATION to apply for the United Nations Civilian Staff Officer Course (UNCIVSOC) conducted by SWEDINT**

### **1. Course dates & total number of seats**

The course will be conducted 14<sup>th</sup> November to 25<sup>th</sup> November 2022.

### **2. Course purpose**

The spirit of the objective is to generate knowledge about how a modern United Nations integrated mission is built and how it coordinate its actions with the humanitarian and development bodies of the United Nations presence in a conflict area. The centre of gravity will be given to create an understanding on what the multidimensional and integrated concepts means so that the student will be able to effectively contribute to the United Nations operational programs.

### **3. Course iterations**

The course is conducted, normally, twice per year. Upcoming iterations:

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Mailing Address  
Livgardet  
SE-196 85 Kungsängen  
SWEDEN

Visiting Address  
Granhammar

Telephone  
+46 8 584 540 00

Fax  
+46 8 584 526 20

E-mail, Internet  
swedint@mil.se  
www.mil.se/swedint

UNCIVSOC 2-2022: 14 – 25 NOV  
UNCIVSOC 1-2023: 06 – 17 MAR  
UNCIVSOC 2-2023: 13 – 24 NOV

#### **4. Target Audience**

The UNCIVSOC targets UN civilian, police and military personnel working in a peacekeeping mission, special political mission as well as UN personnel serving in agencies funds and programmes.

It is designed with participants in mind who are looking to improve their understanding of the UN's approach to integrated assessment and planning and increase their ability to work effectively and constructively with a wide range of UN actors on the ground.

#### **5. Learning objectives**

After a completed course the student will be able to:

Analyze a comprehensive conflict scenario with it's different components method.

Explain how a modern multidimensional integrated UN field mission is organized.

Explain the Civilian, Military and police components roles & functions in a multidimensional integrated UN field mission.

Explain the UN country teams' function and how they integrate into a multidimensional integrated UN field mission.

Explain how a UN field Mission implements a mandate given by the Security Council

Discuss individual contribution to a more effective coordination and collaboration in an integrated context..

#### **6. Method**

The UNCIVSOC is a two-week course, which comprises lectures/briefings together with United Nations Staff Officer Course (UNSOC) and United Nations Police Integrated Mission Training (UNPIMT) . The main effort lies with the concept of UN Integrated Mission. During a final Integrated Staff Exercise (INSTEX), coordination and cooperation among different branches within the Mission headquarter and the military Force and Sector headquarters and with other partners in a multidimensional/integrated mission will be practiced

#### **7. References**

The course is based on United Nations Department of Peace Operations and (DPO) steering policy documents, training modules and directives.

#### **8. Student assessment**

The participants will be assessed based on three activities: During the course students are required to individually conduct UNCIVSOC Evaluation Test. Secondly participants are required to take

active part in a syndicate seminar. Finally participants are required to take an active part in the INSTEX. Based on the combined results participants are then assessed and graduated either with “Successfully completed” or “Participated”. A course certificate will be presented at the end of the course. Take active part means asking questions, presenting a stand point in debates and showing a willingness to explain it to fellow students and instructors.

## 9. Language proficiency

Students must be in command of English as described in NATO standardization agreement (STANAG) 6001<sup>1</sup>:

Listening Good (3), Speaking Fair (2), Reading Good (3), Writing Fair (2).

Language testing is a national responsibility.

No additional training or translation will be provided.

## 10. Computer skills

Basic computer skills are necessary. SWEDINT training and information management relies heavily on our computer information system

## 11. Security classification

The content of this course is: Not required

## 12. Administration

### a. Student Application

Student applications should be sent to SWEDINT 16<sup>th</sup> September **2022**. Nominations received later will however be considered, if space is available. The application will be found at: [www.mil.se](http://www.mil.se). *The application form, authorized and signed by the national authority/POC, has to be sent to SWEDINT via e-mail, mail or fax.*

### b. Important information to national administrators etc:

It is important that the invitation itself reaches the student intended to participate in the course since it contains information that he/she needs in the application process.

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<sup>1</sup> STANAG 6001 can be found at [www.natobilc.org](http://www.natobilc.org). SWEDINT acknowledges that this standard may not apply to non-NATO states. It is however a reasonably good way of describing language skills.

### **c. Internet access before the course**

Prior to joining the course at SWEDINT students will need access to internet in order to access documents that SWEDINT provides on its web page before the course starts, such as course curriculum, application form etc.

### **d. Point of Contact (POC)**

In the application form the student should report a national point of contact (POC). The POC should be the Commander/ Branch that approves the application.

### **e. Student selection**

If a nation has more students applying than slots available on the course, it is up to the applying nation to prioritize among its nominees. If this is not done, SWEDINT will select the students it deems most qualified.

If the nation is interested in sending a student to the course but does not initially have a name of the officer in question the nation can get a preliminary seat at the course in order to get the selection process started.

### **f. Course fees**

The course fee is SEK 12 000 (excluding 25% VAT). This includes accommodation, all meals and transfer from and to Arlanda/Bromma Airport in Stockholm/Sweden.

Information concerning payment and whether your nominee has been admitted to the course or not will be sent to you as soon as the procedure regarding applications is finalized, 5-6 weeks prior to the course start.

Regarding subsidies please see next section.

Swedish Armed Forces students pay according to the normal administrative regulations for domestic courses.

Salaries, allowances and travel costs are to be paid by national authorities of the sending nation in accordance with national regulations.

### **g. Subsidies**

Subsidized student slots are available on request by the nominating nations and decided on a case-by-case basis by the Swedish Ministry for Foreign affairs (MFA). It is important that the student fills in if he/she is applying for a subsidized course seat. If the subsidy box is not checked in the application form SWEDINT will assume that no subsidies are required.

Information about whether subsidy is granted or not will be given in the letter of admission that is sent out 5-6 weeks prior to the course start.

#### **h. Accommodation**

Single room accommodation is arranged for all course participants through SWEDINT at the Guards regiment student hotel which is located within the military base. Students may also be accommodated by SWEDINT in nearby hotels outside the regiment. In that case transportation will be arranged by SWEDINT.

#### **i. Dress code**

Civilian during the course and formal during the course photo and closing dinner.

### **13. CONTACT AND APPLICATION**

#### **a. POC**

##### *Administration and Logistics*

Course Admin Office  
+46 8 584 526 21/22/24/27

##### *Other questions*

Course Director  
Major Thomas Backteman

Course Director  
Deskofficer Leadership & Cooperation  
Anneli Berggren

E-Mail: [thomas.backteman@mil.se](mailto:thomas.backteman@mil.se)      Mobile: +46 72 2439481  
[anneli.berggren@fba.se](mailto:anneli.berggren@fba.se)

#### **b. Application procedure**

The application form can be found on the Internet at [www.mil.se](http://www.mil.se).

Click on **Courses at SWEDINT and How to apply** and then look for Application form under Related Documents. When the application form has been filled in, authorized and signed by the national authority/POC, it should be sent to [swedint@mil.se](mailto:swedint@mil.se) (SWEDINT handles the administration of applications for both SWEDINT and NCGM courses).

The course admin office will confirm receipt of the application. This does not mean that the student has been admitted to the course, it only confirms that the admin office has received the application.

The POC/Student will be notified at the latest between 5-6 weeks before the course starts whether or not the nominated student is admitted to the course. If admitted to the course, the POC/Student will receive a *Letter of Admission*, indicating further details of the course, and how to retrieve the pre-course info for the specific course. A copy of the Letter of admission

will also be sent to the nation's embassy in Sweden and, if visa is required for entry to Sweden, a copy will be sent also to the Swedish Embassy (or representing embassy) in the applying country.

### **c. Application address**

SWEDINT handles the administration of applications for both SWEDINT and NCGM courses. Send the signed application to:

Email: [Swedint@mil.se](mailto:Swedint@mil.se)

LG/SWEDINT  
Course Admin office  
196 85 Kungsängen  
SWEDEN

Or using FAX: +46 8 584 526 20

### **Dufberg, Gustaf**

Commandant SWEDINT

*Handlingen är fastställd i Försvarsmaktens elektroniska dokument- och ärendehanteringssystem.*

### **Mailing list**

Defense Command Denmark, Denmark  
Danish Defense Personnel Organization, NATO & INTOPS Branch, Denmark  
Finnish Defense Command, J7, PO Box 919, FI-00131 HELSINKI, Finland  
Finnish Army Command, G7, PO Box 145, FI-50101, MIKKELI, Finland  
Finnish Navy Command, M7, PO Box 58, FI-20811, TURKU, Finland  
Finnish Airforce Command, A7, PO Box 30, FI-41161, TIKKAKOSKI, Finland  
Finnish National Defense University (FINCENT), PO Box 7, FI-00861, Finland  
Norwegian Defense Personnel Agency, Norway  
Norwegian Defense International Centre, NODEFIC, Norway

Embassy of Afghanistan (Sweden)  
Embassy of Albania (Sweden)  
Embassy of Algeria (Sweden)  
Embassy of Angola (Sweden)  
Embassy of Argentina (Sweden)

Embassy of Armenia (Armenia)  
Embassy of Australia (Sweden)  
Embassy of Austria (Sweden)  
Embassy of Azerbaijan (Sweden)  
Embassy of Bahrain (UK)  
Embassy of Bangladesh (Sweden)  
Embassy of Barbados (UK)  
Embassy of Belgium (Sweden)  
Embassy of Benin (Denmark)  
Embassy of Bhutan (Switzerland)  
Embassy of Bolivia (Sweden)  
Embassy of Bosnia and Herzegovina (Sweden)  
Embassy of Botswana (Sweden)  
Embassy of Brazil (Sweden)  
Embassy of Bulgaria (Sweden)  
Embassy of Burundi (Germany)  
Embassy of Cambodia (UK)  
Embassy of Cameroon (UK)  
Embassy of Canada (Sweden)  
Embassy of Cape Verde (Austria)  
Embassy of Central African Republic (Belgium)  
Embassy of Chile (Sweden)  
Embassy of China (Sweden)  
Embassy of Colombia (Sweden)  
Embassy of the Republic of the Congo (Sweden)  
Embassy of the Democratic Republic of Congo (Sweden)  
Embassy of Lithuania (Sweden)  
Embassy of the Grand Duchy of Luxembourg (Denmark)  
Embassy of the Republic of North Macedonia (Sweden)  
Embassy of the Republic of Malawi (UK)  
Embassy of Malaysia (Sweden)  
Embassy of the Republic of Mali (Germany)  
Embassy of Malta (Denmark)  
Embassy of Mexico (Sweden)  
Embassy of the Republic of Moldova (Sweden)  
Embassy of Mongolia (Sweden)  
Embassy of Montenegro (Montenegro)  
Embassy of Morocco (Sweden)  
Embassy of Mozambique (Sweden)  
Embassy of Namibia (Sweden)  
Embassy of Nepal (Denmark)  
Embassy of The Netherlands (Norway)  
Embassy of Norway (Sweden)  
Embassy of New Zealand (Belgium)  
Embassy of Nicaragua (Sweden)

Embassy of Niger (Germany)  
Embassy of Nigeria (Sweden)  
Embassy of the Sultanate of Oman (Germany)  
Embassy of Pakistan (Sweden)  
Embassy of Paraguay (UK)  
Embassy of Peru (Sweden)  
Embassy of The Philippines (Norway)  
Embassy of Poland (Sweden)  
Embassy of Portugal (Sweden)  
Embassy of Qatar (The Nederland's)  
Embassy of Romania (Sweden)  
Embassy of the Republic of Rwanda to the Nordic Countries

Army Staff (AST)  
Norrbotten regiment (I 19)  
Life Regiment Hussars (K 3)  
Norrland Dragoon Regiment (K 4)  
Skaraborg Regiment (P 4)  
Southern Skåne Regiment (P 7)  
Gotland Regiment (P 18)  
Boden Artillery Regiment (A 8)  
Bergslagen Artillery Regiment (A 9)  
Air Defence Regiment (Lv 6)  
Göta Engineer Regiment (Ing 2)  
Göta Logistic Regiment (T 2)  
Swedish EOD and Demining Centre (Swedec)  
National CBRN Defence Centre (SkyddC)  
Land Warfare Centre (MSS)  
Naval Staff (MS)  
1st Submarine Flotilla (1. ubflj)  
3rd Naval Warfare Flotilla (3. sjöstriflj)  
4th Naval Warfare Flotilla (4. sjöstriflj)  
Stockholm Marine Regiment (Amf 1)  
Älvsborg Marine Regiment (Amf 4)  
Naval Base (Marin B)  
Naval Warfare Centre (SSS)  
Air Staff (FS)  
Skaraborg Wing (F 7)  
Uppland Wing (F 16)  
Blekinge Wing (F 17)  
Norrbotten Wing (F 21)  
Armed Forces Helicopter Wing (Hkpflj)



Air Warfare Center (LSS)  
Southern Military Region (MR Syd)  
Western Military Region (MR V)  
Central Military Region (MR M)  
Northern Military Region (MR N)  
National Home Guard Combat School (HvSS)  
Armed Forces Logistic (FMLOG)  
Armed Forces Technical School (FMTS)  
Armed Forces Centre for Defence Medicine (FömedC)  
Military Academy Karlberg (MHS K)  
Military Academy Halmstad (MHS H)  
Armed Forces Human Resources Centre (FM HRC)  
Joint Signal regiment (LedR)  
Swedish Armed Forces Communications  
And Information Systems Command (FMTIS)  
Armed Forces Intelligence and Security Centre (FMUndSäkC)  
1. Distribution via E-mail: [hans.granlund@act.nato.int](mailto:hans.granlund@act.nato.int)  
2. Distribution via E-mail: [hans.granlund.fm@mail.mil](mailto:hans.granlund.fm@mail.mil)

Info

Ministry of Foreign Affairs, Sweden  
Ministry of Defense, Sweden  
Swedish Armed Forces HQ  
Attn: - Defense Staff  
International Relations Section  
LEDS INRI IR  
Attn: - COS Operations, J1-J9,  
LCC, ACC, MCC  
Attn: - Recruitment, Training & Evaluation  
Department (HKV PROD FPE UTB)  
Attn: - Gisela Nilsson FMUE (ePRIME)

Internal Guards regiment  
G 1 Guards Regiment  
International Training Unit Guards Regiment

Internal SWEDINT  
Commendant Nordic Centre for Gender in Military Operations  
OC STALOG  
OC CAPDEV  
OC NED  
OC UNDEP  
Embassy of Costa Rica (Norway)  
Embassy of Côte d'Ivoire (Denmark)  
Embassy of Croatia (Sweden)

Embassy of Cyprus (Sweden)  
Embassy of the Czech Republic (Sweden)  
Embassy of Denmark (Sweden)  
Embassy of the Dominican Republic (Sweden)  
Embassy of Ecuador (Sweden)  
Embassy of Egypt (Sweden)  
Embassy of El Salvador (Sweden)  
Embassy of Eritrea (Sweden)  
Embassy of Estonia (Sweden)  
Embassy of France (Sweden)  
Embassy of Fiji (UK)  
Embassy of Finland (Sweden)  
Embassy of the Gabonese Republic (Germany)  
Embassy of the Gambia (UK)  
Embassy of Georgia (Sweden)  
Embassy of Germany (Sweden)  
Embassy of Ghana (Denmark)  
Embassy of Greece (Sweden)  
Embassy of Guatemala (Sweden)  
Embassy of Guinea (Germany)  
Embassy of Honduras (Belgium)  
Embassy of Hungary (Sweden)  
Embassy of India (Sweden)  
Embassy of Indonesia (Sweden)  
Embassy of Iran (Sweden)  
Embassy of Iraq (Sweden)  
Embassy of Ireland (Sweden)  
Embassy of Israel (Sweden)  
Embassy of Malta (Denmark)  
Embassy of Italy (Sweden)  
Embassy of Jamaica (UK)  
Embassy of Japan (Sweden)  
Embassy of Jordan (Germany)  
Embassy of Kazakhstan (UK)  
Embassy of Kenya (Sweden)  
Embassy of the Republic of Korea (Sweden)  
Embassy of Kuwait (Sweden)  
Embassy of Kyrgyzstan (Germany)  
Embassy of Laos (Sweden)  
Embassy of Latvia (Sweden)  
Embassy of Lebanon (Sweden)  
Embassy of Liberia (Germany)  
Embassy of Libya (Sweden)  
Embassy of Saudi Arabia (Sweden)  
Embassy of Senegal (The Nederland's)

Embassy of Serbia (Sweden)  
Embassy of Sierra Leone (UK)  
Embassy of Singapore (Singapore)  
Embassy of Slovakia (Sweden)  
Embassy of Slovenia (Denmark)  
Embassy of South Africa (Sweden)  
Embassy of Spain (Sweden)  
Embassy of Sri Lanka (Sweden)  
Embassy of the Republic of the Sudan (Sweden)  
Embassy of Swaziland (UK)  
Embassy of Switzerland (Sweden)  
Embassy of Syria (Sweden)  
Embassy of Tajikistan (Tajikistan)  
Embassy of Tanzania (Sweden)  
Embassy of Thailand (Sweden)  
Embassy of Togo (Germany)  
Embassy of Trinidad and Tobago (UK)  
Embassy of Tunisia (Sweden)  
Embassy of Turkey (Sweden)  
Embassy of Turkmenistan (Turkmenistan)  
Embassy of Uganda (Denmark)  
Embassy of Ukraine (Sweden)  
Embassy of the United Arab Emirates (Sweden)  
Embassy of the United Kingdom (Sweden)  
Embassy of the United States (Sweden)  
Embassy of Uruguay (Sweden)  
Embassy of Venezuela (Sweden)  
Embassy of Vietnam (Sweden)  
Embassy of Yemen (The Nederland's)  
Embassy of Zambia (Sweden)  
Permanent Mission of Sweden to the UN, New York, USA