



Kallelse

Date
27-09-21

Designation
FM2021-20431:1 Page 1 (12)

Mailing List

Your reference

Your date

Your designation

Our reference

Elena Ojala, Elena.Ojala@mil.se

Our previous date

Our previous designation

**Invitation to apply for NATO Gender Advisor Online
Course 7 February – 18 February 2021 conducted by
Nordic Centre for Gender in Military Operations (NCGM)**

**Reply before
03-12-21**

1. Course purpose

The purpose of the course is to enable participants to perform successfully as a GENAD in both Peacetime Establishment (PE) and Crisis Establishment (CE) at strategic, operational and tactical levels. The course provides the student with a background of frameworks and guidelines regulating gender in military operations as well as the skills and competence required to act in an advisory role both in a national and international context.

2. Target Audience

Military and civilian personnel appointed or selected for Gender Advisor positions within NCS/NFS, national or multinational HQs at strategic, operational or tactical level.:

Essential criteria:

- Officer with rank level OF 3-5 or civilian equivalent and with education minimum at Bachelor level degree (EQF 6).
- Language Proficiency 3-2-3-2 in accordance with STANAG 6001

(ENY)

Mailing Address
Livgardet
SE-196 85 Kungsängen
SWEDEN

Visiting Address
Granhammar

Telephone
+46 8 584 540 00

Fax
+46 8 584 540 80

E-mail, Internet
exp-lg@mil.se
www.forsvarsmakten.se/livgardet



- Basic computer skills.

Desired criteria:

- Knowledge and experience working in a multinational or national staff or mission.
- Solid experience with NATO Comprehensive Operations Planning Directive (COPD) or national equivalent.

3. Learning objectives

After completion of the GENAD course participants will be able to:

- Advise leadership and staff on integrating gender perspective in military operations.
- Advise leadership and staff on Conflict Related Sexual Violence (CRSV) and recommend actions.
- Establish liaison and networking with relevant internal and external actors.
- Contribute to the planning, execution and evaluation phases of operations with gender products, analysis, assessments and recommendations.

4. Method

The course is a three-week course.

The first week is an individual pre-study week that consists of studying UN and NATO material, completing Advanced Distributed Learning (ADL) courses and a written pre study assignment to be sent to NCGM.

The two-week online course consists of lectures, facilitated discussions and individual and syndicate work presentations. The course will be interactive and every student is expected to take active part in discussions, exercises and syndicate work.

Participation is required full-time for the course dates.

5. Pre-requisites

Prior to course start, all admitted students must have completed NATO Advanced Distributed Learning (ADL) Courses: **168 Role of Gender Advisor**, **169 Improving Operational Effectiveness by Integrating Gender Perspective** and **171 Gender Focal Point**. The course certificates for completing the courses must be uploaded on Its Learning. If the student does not provide course certificates for



ADL 168, 169 and 171, demonstrating that he or she has completed the courses, he or she cannot successfully complete the GENAD online course.

More detailed instructions for pre-studies will be sent to admitted students.

6. Student assessment

Each student must successfully achieve all Performance Objectives (POs) to pass the course. The students will receive the grade “Successfully completed” or “Participated” pending individual performance. A course certificate will be given at the end of the course. Both formative assessment and summative assessment will be used.

7. Language proficiency

Students must be in command of English as described in NATO standardization agreement (STANAG) 6001¹:

Listening Good (3), Speaking Fair (2), Reading Good (3), Writing Fair (2).

Language testing is a national responsibility. No additional training or translation will be provided.

8. Computer skills

Basic computer skills are necessary as this is an online course. NCGM training and information management relies heavily on the computer information system and online platforms.

Admitted students have to have stable internet connection, webcam and microphone to be able interact during the course.

9. Security classification

The content of this course is: UNCLASSIFIED.

10. NCGM policy on personal data

In order to get a seat on a course at NCGM the applicant will be asked to provide personal data. To be able to process course applications, NCGM will handle the

¹ STANAG 6001 can be found at www.natobile.org. NCGM acknowledges that this standard may not apply to non-NATO states. It is however a reasonably good way of describing language skills.



personal particulars stated in the application form, and the information will only be used for course related administration.

11. Administration

a. Student Application

Student applications should be sent to **NCGM** NLT **3 December 2021**. The application form with CV / registration form will be found at NCGM's website: <https://www.forsvarsmakten.se/en/swedint/nordic-centre-for-gender-in-military-operations/courses-at-ncgm-and-how-to-apply2/>

The application form, authorized and signed by the national authority/POC, has to be sent together with the CV to **NCGM** via e-mail, mail or fax.

Nominations received later will only be considered, if space is available.

b. Important information to national administrators:

It is important that this invitation reaches the applicant intended to apply for a seat on the course since it contains information that he/she needs in the application process.

c. Internet access before the course

Prior to joining the course at **NCGM** students will need access to internet in order to retrieve information that **NCGM** provides on the web page before the online course starts, such as course curriculum, application form etc. For access to course documents and reference material once admitted to the course, an online educational platform will be used.

The online educational platform used to provide course documents, reference material and other important information to the students is called *itslearning*. Platform used for sessions in virtual classrooms will be informed later.

NCGM will arrange accounts for each course participants admitted to the course.

d. Point of Contact (POC)

In the application form the student should report a national point of contact (POC). The POC should be the Commander/ Branch that approves the application.



e. Student selection

If a nation has more students applying than slots available on the course, it is up to the applying nation to prioritise among its nominees. If this is not done, **NCGM** will select the students it deems most qualified.

If the nation is interested in registering for the course but does not initially have a name of the officer in question a preliminary seat at the course can be requested in order to get the selection process started.

f. Code of Conduct

NCGM places high demands on personal behavior and respect for others regardless of religion, ethnicity, gender or sexual orientation. The **NCGM** Code of Conduct is available for all to read on the students' network/online platform that is used during the course. In case of violations of the code of conduct **NCGM** reserves the right to dismiss the student from the course with immediate effect.

g. Course fee

The course is free of charge.

h. Subsidies

Not applicable on online courses.

i. Dress code

Civilian casual/daily uniform.

12. CONTACT AND APPLICATION

a. POC

Administration and Logistics

Course Admin Office

+46 8 584 526 21/22/24/25/27

Swedint@mil.se

Other questions

Course Director

LCDR Elena Ojala

Mobile: + 46 70 848 54 14

E-Mail: elena.ojala@mil.se



b. Application procedure

The application form can be found on the Internet at:
<https://www.forsvarsmakten.se/en/swedint/nordic-centre-for-gender-in-military-operations/courses-at-ncgm-and-how-to-apply2/>

Click on **Courses at NCGM and How to apply** and then look for Application form and CV under Related Documents. When the application form and CV has been filled in, authorized and signed by the national authority/POC, it should be sent to Swedint@mil.se. The course admin office will confirm receipt of the application. This does not mean that the student has been admitted to the course, it only confirms that the admin office has received the application.

The POC/Student will be notified at the latest 4 weeks before the course starts whether or not the nominated student is admitted to the course. If admitted to the course, the POC/Student will receive a *Letter of Admission*, indicating further details of the course, and information about how to access the online platform(s) used for the course.

c. Application address

Address to be used for Student Applications is as follows:

Email: Swedint@mil.se

LG
SWEDINT & NCGM
Course Admin office
196 85 Kungsängen
SWEDEN

Or using FAX: +46 8 584 526 20

Östman, Peter

Comdt NCGM

Handlingen är fastställd i Försvarsmaktens elektroniska dokument- och ärendehanteringssystem.

**Mailing List****NCGM Member Nations**

Danish Armed Forces Operational Command, Denmark
 Danish Defence Personnel Organisation, NATO & INTOPS Branch, Denmark
 Finnish Defence Command, J7, PO Box 919, FI-00131 HELSINKI, Finland
 Finnish Army Command, G7, PO Box 145, FI-50101, MIKKELI, Finland
 Finnish Navy Command, M7, PO Box 58, FI-20811, TURKU, Finland
 Finnish Airforce Command, A7, PO Box 30, FI-41161, TIKKAKOSKI, Finland
 Finnish National Defence University (FINCENT), PO Box 7, FI-00861, Finland
 Norwegian Defence Staff, postmottak@mil.no
 Norwegian Joint Headquarters, forsvaret@mil.no
 Norwegian Defence International Centre, NODEFIC, post.fhs@mil.no
 Norwegian Defence Personnel Agency, fpvs.kontakt@mil.no
 SWAF HQ, Henry Bengtsson, henry.bengtsson@mil.se
 SWAF HQ, Elin Malmsköld, elin.malmskold@mil.se
 SWAF HQ, LEDS INRI Ir
 SWAF HQ, PROD
 SWE NMR SHAPE,

NCGM SMEs

Canada	Alana Husson	ALANA.HUSSON@forces.gc.ca
Denmark	Jesper Lynge	fko-u-chpla3@fiin.dk
Finland	Esa Janatuinen	Esa.Janatuinen@mil.fi
Netherlands	Ella van den Heuvel	pn.vd.heuvel@mindef.nl
Norway	Per-Roe Petlund	ppetlund@mil.no
Sweden	Matilda Lidström Dognac	matilda.lidstrom-dognac@mil.se

NATO

Supreme Allied Commander Transformation/SACT (United States)
 Supreme Headquarters Allied Powers Europe/SHAPE (Belgium)
 Joint Force Command/JFC Brunssum (Belgium)
 Joint Force Command/JFC Naples (Italy)
 Joint Force Training Centre/JFTC (Poland)
 Joint Warfare Centre/JWC (Norway)

Sanja.PEJOVIC@shape.nato.int
 ACO GENAD Stijn.VANDENBOSCH@shape.nato.int

ACT Discipline POC
 (other) Sadig.farzaliyev@act.nato.int
 ACT GENAD Lauranne.bureau@act.nato.int



IMS GENAD brierley.yvonnemarie@hq.nato.int
JFC Naples GENAD liam.clancy@jfcnp.nato.int
JFC Brunssum GENAD Manuel.MORENOSANTOS@jfcbs.nato.int
JWC GENAD BentInge.Sveen@jwc.nato.int
Sarah.Denieul@jwc.nato.int
GENAD POC Fisnik.shtini@act.nato.int
SWE NMR to ACO nnswedenshapepnmr@shape.nato.int
Partner Nation Liaison Representative
(PNLR), NATO HQ SACT olle.mobergh@act.nato.int

Embassies

Embassy of Afghanistan (Sweden)
Embassy of Albania (Sweden)
Embassy of Algeria (Sweden)
Embassy of Angola (Sweden)
Embassy of Argentina (Sweden)
Embassy of Armenia (Armenia)
Embassy of Australia (Sweden)
Embassy of Austria (Sweden)
Embassy of Azerbaijan (Sweden)
Embassy of Bahrain (UK)
Embassy of Bangladesh (Sweden)
Embassy of Barbados (UK)
Embassy of Belgium (Sweden)
Embassy of Benin (Denmark)
Embassy of Bhutan (Switzerland)
Embassy of Bolivia (Sweden)
Embassy of Bosnia and Herzegovina (Sweden)
Embassy of Botswana (Sweden)
Embassy of Brazil (Sweden)
Embassy of Bulgaria (Sweden)
Embassy of Cambodia (UK)
Embassy of Cameroon (UK)
Embassy of Canada (Sweden)
Embassy of Chile (Sweden)
Embassy of China (Sweden)
Embassy of Colombia (Sweden)
Embassy of the Republic of the Congo (Sweden)
Embassy of the Democratic Republic of Congo (Sweden)
Embassy of Lithuania (Sweden)
Embassy of the Grand Duchy of Luxembourg (Denmark)



Embassy of North Macedonia (Sweden)
Embassy of the Republic of Malawi (UK)
Embassy of Costa Rica (Norway)
Embassy of Côte d'Ivoire (Denmark)
Embassy of Croatia (Sweden)
Embassy of Cyprus (Sweden)
Embassy of the Czech Republic (Sweden)
Embassy of Denmark (Sweden)
Embassy of the Dominican Republic (Sweden)
Embassy of Ecuador (Sweden)
Embassy of Egypt (Sweden)
Embassy of El Salvador (Sweden)
Embassy of Eritrea (Sweden)
Embassy of Estonia (Sweden)
Embassy of France (Sweden)
Embassy of Fiji (UK)
Embassy of Finland (Sweden)
Embassy of the Gabonese Republic (Germany)
Embassy of the Gambia (UK)
Embassy of Georgia (Sweden)
Embassy of Germany (Sweden)
Embassy of Ghana (Denmark)
Embassy of Greece (Sweden)
Embassy of Guatemala (Sweden)
Embassy of Guinea (Germany)
Embassy of Honduras (Belgium)
Embassy of Hungary (Sweden)
Embassy of Iceland (Sweden)
Embassy of India (Sweden)
Embassy of Indonesia (Sweden)
Embassy of Iran (Sweden)
Embassy of Iraq (Sweden)
Embassy of Ireland (Sweden)
Embassy of Israel (Sweden)
Embassy of Malta (Denmark)
Embassy of Italy (Sweden)
Embassy of Jamaica (UK)
Embassy of Japan (Sweden)
Embassy of Jordan (Germany)
Embassy of Kazakhstan (UK)
Embassy of Kenya (Sweden)



Embassy of the Republic of Korea (Sweden)
Embassy of Kuwait (Sweden)
Embassy of Kyrgyzstan (Germany)
Embassy of Laos (Sweden)
Embassy of Latvia (Sweden)
Embassy of Lebanon (Sweden)
Embassy of Liberia (Germany)
Embassy of Libya (Sweden)
Embassy of Saudi Arabia (Sweden)
Embassy of Senegal (the Netherlands)
Embassy of Serbia (Sweden)
Embassy of Sierra Leone (UK)
Embassy of Malaysia (Sweden)
Embassy of the Republic of Mali (Germany)
Embassy of Malta (Denmark)
Embassy of Mexico (Sweden)
Embassy of the Republic of Moldova (Sweden)
Embassy of Mongolia (Sweden)
Embassy of Montenegro (Montenegro)
Embassy of Morocco (Sweden)
Embassy of Mozambique (Sweden)
Embassy of Namibia (Sweden)
Embassy of Nepal (Denmark)
Embassy of the Netherlands (Norway)
Embassy of Norway (Sweden)
Embassy of New Zealand (Belgium)
Embassy of Nicaragua (Sweden)
Embassy of Niger (Germany)
Embassy of Nigeria (Sweden)
Embassy of the Sultanate of Oman (Germany)
Embassy of Pakistan (Sweden)
Embassy of Paraguay (UK)
Embassy of Peru (Sweden)
Embassy of the Philippines (Norway)
Embassy of Poland (Sweden)
Embassy of Portugal (Sweden)
Embassy of Qatar (the Netherlands)
Embassy of Romania (Sweden)
Embassy of the Republic of Rwanda (UK)
Embassy of Singapore (Singapore)
Embassy of Slovakia (Sweden)



Embassy of Slovenia (Denmark)
Embassy of South Africa (Sweden)
Embassy of Spain (Sweden)
Embassy of Sri Lanka (Sweden)
Embassy of the Republic of the Sudan (Sweden)
Embassy of Swaziland (UK)
Embassy of Switzerland (Sweden)
Embassy of Syria (Sweden)
Embassy of Tajikistan (Tajikistan)
Embassy of Tanzania (Sweden)
Embassy of Thailand (Sweden)
Embassy of Togo (Germany)
Embassy of Trinidad and Tobago (UK)
Embassy of Tunisia (Sweden)
Embassy of Turkey (Sweden)
Embassy of Turkmenistan (Turkmenistan)
Embassy of Uganda (Denmark)
Embassy of Ukraine (Sweden)
Embassy of the United Arab Emirates (Sweden)
Embassy of the United Kingdom (Sweden)
Embassy of the United States (Sweden)
Embassy of Uruguay (Sweden)
Embassy of Venezuela (Sweden)
Embassy of Vietnam (Sweden)
Embassy of Yemen (the Netherlands)
Embassy of Zambia (Sweden)
Permanent Mission of Sweden to the UN (New York, US)

Swedish Armed Forces

Arméstaben (AST)
Marinstaben (MS)
Flygstaben (FS)
Military Academy Karlberg (MHS K)
Military Academy Halmstad (MHS H)
Militärregion Mitt
Militärregion Norr
Militärregion Syd
Militärregion Väst

Internal Guards regiment

LG Regstab G1



IntUtbE

LG SWEDINT

CO SWEDINT

Others

S.Agterhuis@mindef.nl

sorin.babara@army.md

tamar.lobjanidze@unwomen.org

iveta.gogava@unwomen.org