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Ann-Charlotte Lyman, ann-
charlotte.lyman@mil.se**Invitation to SWEDINT UNCIVSOC 2019****Reply before
07-02-19****1. BACKGROUND**

Swedish Armed Forces International Centre (SWEDINT) conducts several courses each year for personnel bound for Peace Operations (PSO). Categories include Military, Civilian and Police personnel.

The United Nations Civilian Staff Officer Course (UNCIVSOC) is conducted with the maximum amount of 20 students. The course aims at civilian students representing the United Nations, National Administrations, International and Non-Governmental Organizations or individuals with a special interest in the course concept. The course is also optional to student's representing the military and Police without any restrictions on ranks. The UNCIVSOC is conducted in close relationship with SWEDINT United Nations Staff Officer Course (UNSOC), the Swedish police force United Nations Police Commanders Training (UNPCT) and the Folke Bernadotte Academy (FBA) which gives a great learning environment on the United Nations multidimensional and integrated concepts.

2. COURSE PURPOSE

The spirit of the objective is to generate knowledge about how a modern United Nations mission is built and how it cooperate its actions with the humanitarian and development bodies of the United Nations presence in a conflict area. The center of gravity will be given to create an understanding on what the multidimensional and integrated concepts means so that the student will be able to effectively contribute to the United Nations operational programs.

(ALY)

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exp-lg@mil.se

www.forsvarsmakten.se/livgardet



The course is based on United Nations Department of Peacekeeping and Department of Field Support (DPKO/DFS) steering policy documents, training modules and directives.

3. EXECUTION

a. Concept of Course

The course will be conducted at SWEDINT's locations and the UNCIVSOC consists of 4 building blocks; (1) General Orientations (2) Virtual Reality Exercise (3) Syndicate works (4) Integrated Staff Exercise (INSTEX)

b. Overall Aim

After completion of the course, the student shall be able to understand how a modern United Nations field mission is organized to be able to implement the mandate given from the Security Council and to meet challenges from conflicts and complex emergencies of today.

c. Learning objectives

The student shall be able to:

- Analyse a conflict scenario using the UN Civil affairs analyses method.
- Explain how a modern multi-dimensional integrated UN field mission is organized.
- Explain the Civilian, Military, and Police components roles and responsibilities.
- Explain the UN country teams function and how they integrate into a modern multidimensional integrated UN field mission.
- Explain how a UN field Mission implements a mandate from UN Security Council

The learning objectives are met through a combination of the following topics:

- a) An insight to the fictive scenario set up
- b) Planning based on forming main objectives
- c) Civil planning based on forming work plans for different "desk responsibilities" such as Human Rights, Civil Affairs and Protection of Civilians (INSTEX)



- d) Participating in “Integrated planning process” on DDR (INSTEX)
- e) Participating in closing discuss how to make a conflict analysis
- f) Introduction to the United Nations with focus on main principles and peace and security activities
- g) How to work within the civilian component
- h) Cooperation and coordination with the military component
- i) Cooperation and coordination with the Police component
- j) How to plan and conduct elections
- k) The gender perspective in United Nations operations
- l) To understand the work of the Office for Coordination of Humanitarian Affairs (OCHA) and the relations between the Multidimensional Mission and the Country Team
- m) Meeting techniques
- n) Meeting exercise based on a virtual simulation with live role players
- o) Basic understanding of multidimensionality by participation in syndicate work together with the UNSOC and the UNPCC.
- p) Theoretical class on Protection of Civilians
- q) Theoretical class on Human rights, Rule of Law and International Humanitarian Law
- r) Theoretical class on Security Sector Reform (SSR)
- s) Theoretical class on Disarmament, Demobilisation and Reintegration (DDR)
- t) Introduction to civil planning process
- u) Practical performance of individual conflict analysis based on a fictive scenario

An adapted student’s individual quiz will be conducted at the beginning and in the end of the course. This in order to valid how well the course set up has been supporting the student’s while reaching towards the learning objectives.

d. Student Criteria

To be eligible to attend UNCIVSOC course nominees must fulfil the following criteria:

1. Be in active service within the nationally administration civilian staff or in active civilian service in on going United Nations, African Union, European Union or NATO field missions.
2. Be representatives from International, Governmental and Non-Governmental Organisations.
3. Be military- and police officers, with specific interest in the line of subjects.
4. Be an individual civilian servant with a specific interest in the line of subjects.
5. Language proficiency: Students have to fulfil the proficiency standards in English,



Language testing (if required) is a national responsibility and no additional training or translation will be provided.

The NATO STANAG 6001 can be used as an example of the language proficiency that is needed:

Listening Good (3), Speaking Fair (2), Reading Good (3) and Writing Fair (2)

6. Basic knowledge of computer handling is required.

e. Security Clearance

UNCLASSIFIED.

f. Length of Course

UNCIVSOC 1

Two weeks from 1 April – 12 April 2019

One mandatory weekend arrangement is planned.

4. ADMINISTRATION

a. Student Application

Student applications should be sent to SWEDINT **NO LATER THAN** 7 February 2019

Nominations received later will however be considered, if space is available. The application form and CV are to be found at: www.mil.se/swedint. The application form, authorised and signed by the national authority/POC, has to be sent together with the CV to SWEDINT via e-mail, mail or fax.

It is important that the invitation itself reaches the student since it contains information that he/she needs. An Internet connection is also required for the student in order to access documents that SWEDINT provides on the home page before the course starts, such as course curriculum, timetable, welcome letter, application form etc.

b. Point of Contact (POC)

In the application form the student should report a national point of contact (POC). The POC should be the Commander/ Branch that authorises him/her to attend the course.

c. Selection

If a nation has more students applying than slots available on the course, it is up to the applying nation to prioritize among its nominees. If this is not done, SWEDINT, will select the students it deems most qualified.

If the nation is interested in sending a student to the course but do not initially have a name of the officer in question the nation can get a preliminary place at the course in order to get the selection process going.

d. Course fee

Salaries, allowances and travel costs are to be paid by national authorities of the sending nation in accordance with national regulations.

The course fee is SEK 12 000/student. This includes board and lodging, and transfer from and to Arlanda/Bromma Airport in Stockholm/Sweden.

Information concerning payment and whether **your nominee** has been admitted to the course or not will be sent to you as soon as the procedure regarding applications is finalized, 4-6 weeks prior to the course start.

Regarding subsidy, please see next section.

NORDEFECO students pay according to each nation's administrative regulations and according to the NORDEFECO agreement.

Swedish Armed Forces students pay according to the normal administrative regulations for domestic courses.

e. Subsidies

Subsidized student slots are available for nations upon special request by the nominating nations and decided on a case-by-case basis by the Swedish ministry of foreign affairs (MFA). It is important that the student fill in if he/she is interested or not in subsidies. If no mark is found in the application form SWEDINT will assume that no subsidies are requested. The application should be sent to SWEDINT. Information about whether subsidy is granted or not will be given in the letter of admission sent out 4-6 weeks prior to the course start.

f. Accommodation

Single room accommodation is arranged for all course participants through SWEDINT at the Life Guards student hotel which is situated within the garrison.



g. Dress code

Students have to bring representative clothes for the closing dinner and Physical Training (as well as civilian clothes for Swedish winter/spring conditions). Dress code during day time is smart casual. Military and Police students have to bring their best uniform, daily dress (or combat uniform). Laundry possibilities are available within the student's hotel.

5. CONTACT AND APPLICATION

a. POC

Administration

Course adm. Office

+46 8 584 526 22

E-Mail: swedint@mil.se

b. Application procedure

The application form can be found on the Internet at www.mil.se/swedint.

Click on **Courses at SWEDINT and How to apply** in the menu to the left and then look for Application form and CV under Related Documents to the right.

When the application form and CV has been filled in, authorised and signed by the national authority/POC, it should be sent to SWEDINT. The course admin office will reply that they have received the application. This reply does not mean that the student has a place at the course, only that the admin office has received the application.

The POC/Student will be notified at the latest between 4-6 weeks before the course starts whether or not the nominated student is admitted to the course. If admitted to the course, the POC/Student will receive a *Letter of Admission*, indicating further details of the course, and how to retrieve the pre-course info for the specific course on the SWEDINT website. A copy of the Letter of admission will also be sent to the nation's embassy in Sweden as well as to the Swedish Embassy in the applying country.

c. Application address

Address to be used for Student Applications is as follows:

LG/SWEDINT International Centre
Course Admin office
SE-196 85 Kungsängen
SWEDEN

Or use FAX: +46 8 584 526 20

Email: swedint@mil.se

**Riera, Miguel**

UNDEP

*Handlingen är fastställd i Försvarmaktens elektroniska dokument- och ärendehanteringssystem.*Mailing list

Defence Command Denmark, Denmark	Embassy of Costa Rica (Norway)
Danish Defence Personnel Organisation, NATO & INTOPS Branch, Denmark	Embassy of Côte d'Ivoire (Denmark)
Finnish Defence Command, J7, PO Box 919, FI-00131 HELSINKI, Finland	Embassy of Croatia (Sweden)
Finnish Army Command, G7, PO Box 145, FI-50101, MIKKELI, Finland	Embassy of Cyprus (Sweden)
Finnish Navy Command, M7, PO Box 58, FI-20811, TURKU, Finland	Embassy of the Czech Republic (Sweden)
Finnish Airforce Command, A7, PO Box 30, FI-41161, TIKKAKOSKI, Finland	Embassy of Denmark (Sweden)
Finnish National Defence University (FINCENT), PO Box 7, FI-00861, Finland	Embassy of the Dominican Republic (Sweden)
Norwegian Defence Personnel Agency, Norway	Embassy of Ecuador (Sweden)
Norwegian Defence International Centre, NODEFIC, Norway	Embassy of Egypt (Sweden)
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Embassy of The Philippines (Norway)
Embassy of Poland (Sweden)
Embassy of Portugal (Sweden)
Embassy of Qatar (The Nederland's)
Embassy of Romania (Sweden)
Embassy of the Republic of Rwanda (UK)

* Former Yugoslav Republic of Macedonia (FYROM)

Embassy of Lebanon (Sweden)
Embassy of Liberia (Germany)
Embassy of Libya (Sweden)

Embassy of Saudi Arabia (Sweden)
Embassy of Senegal (The Nederland's)
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Embassy of Sierra Leone (UK)
Embassy of Singapore (Singapore)
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Embassy of Zambia (Sweden)

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Info

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Swedish Armed Forces HQ

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- Attn: - Gisela Nilsson FMUE (ePRIME)

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Skaraborg Regiment (P 4)
South Skåne Regiment (P 7)
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Military Academy Karlberg (MHS K)
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Internal Life Guards

G 1 Life Guards

International Training Unit Life Guards

Internal SWEDINT

CO Nordic Centre for Gender in Military Operations

OC STALOG

OC CAPDEV

OC NED

OC UNDEP

OC GMO