Each participant must complete their own application form in English and return it with any other supporting documents described in the invitation. **Ensure that the REQUEST FOR VISIT (RFV) form (see website) is forwarded NLT 21 days before arrival to SWEDINT.**

Successful participants and their POC will receive a confirmation of admission to the course or seminar four to five weeks prior to the event; also attached will be additional information e.g. pre course papers and payment procedures.

**Send completed application to:** [**swedint@mil.se**](mailto:swedint@mil.se) **Fax: 0046 (0) 8 584 526 20**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full name as it appears in your passport: |  | | | | Date of Birth: |
| Course/Seminar: |  | | | | |
| Your rank/title/HQs or organisation: |  | | | | |
| Your nationality: |  | | | | |
| Your passport number: |  | | Expiry Date: | | |
| Your email  (Unclassified): |  | | | | |
| Your telephone number including country code: |  | | | | |
| Your dietary/food requirements: |  | | | | |
| RFV Form Submitted: | **NO:** | **YES:** | | **Not Required:** | |
| Will you need a visa for Sweden? | **YES:** | | | **NO:** | |
| Subsidy Request: | **YES: (If yes please justify)** | | | **NO** | |
| Subsidy Justification: |  | | | | |
| Your signature: |  | | | | |

|  |  |
| --- | --- |
| **Point of Contact:** | Your application must be signed by a: - Point of Contact in your Home Nation HQ or Unit (for military/civilian courses) to be contacted if needed. |
| Rank/Title: |  |
| Full name: |  |
| Contact email: |  |
| Contact phone number: |  |
| Signature: |  |

**Personal Data Act**: According to the European Union Data Protection Directive (95/46/EC) and the Swedish Personal Data Act (SFS 1998:204), information concerning a person, personal particulars, must be handled with care when it is used in computer systems. To be able to process your application, SWEDINT will handle the personal particulars you state in computer systems. The information will only be used for course related administration. None of your personal particulars will be handed over to any other authority, organization or country. If you wish, you can withdraw your approval for SWEDINT/the Swedish Armed Forces to use this information. By submitting this SWEDINT application form and CV, I agree for my personal data included in the forms to be processed for the purposes of course administration for the particular event/s.