

Mailing list

Ert tjänsteställe, handläggare

Ert datum

Er beteckning

Vårt tjänsteställe, handläggare

Vårt föregående datum

Vår föregående beteckning

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**INVITATION to apply for NATO/Partnership
Multinational Tactical Planning Course 2018 at SWEDINT
Training Centre, SWEDEN**

**Reply before
2017-12-11**

1. General

Swedish Armed Forces International Centre (SWEDINT) conducts several courses each year for personnel bound for deployment on Peace Support Operations (PSO). Student categories include staff officers, observers/monitors, civil servants and civilian police.

SWEDINT is a NATO Partnership Training and Education Centre (PTEC) and received Quality Assurance Unconditional Accreditation from NATO (ACT) on February 19th 2014 as the first PTEC ever.

The NATO/Partnership Multinational Tactical Planning Course (MTPC) is conducted under the auspices of the Nordic Defence Cooperation (NORDEFECO), reserving priority slots to Denmark, Finland, Norway and Sweden. MTPC is planned for two iterations a year. The timings for the 2018 courses are:

- **MTPC 1-2018** **29 January - 09 February**
- **MTPC 2-2018** **03 September – 14 September**

2. Course Purpose

The purpose of the course is to familiarize and prepare nationally trained staff officers from NATO and Partner Countries with NATO planning procedures in order to enable them to work as planners within the framework of a NATO-led multinational headquarter on tactical level.

(PWA)

Postadress
Livgardet
196 85 Kungsängen

Besöksadress
Granhammar

Telefon
08-584 540 00

Telefax
08-584 540 80

E-post, Internet
exp-lg@mil.se
www.forsvarsmakten.se/livgardet

3. Target Audience

The primary target audience consists of military staff officers (OF 2-5) who have been/will be appointed to positions on tactical level multinational HQs.

Warrant officers, civilian staff officer equivalents as well as representatives from IO/NGO are also eligible for nomination.

Officers appointed to national staffs are welcome to apply for the course.

4. Performance Objectives

After completion of the course, students will be able to:

- Given a failed state scenario and the references, **apply** the Operations Planning Process (OPP) based on the Comprehensive Operations Planning Directive (COPD).
- Given a background explanation to culture, cultural differences, actors and analysis of a variety of conflicts **explain** the nature of modern conflicts.
- Given the references, **apply** NATO Doctrines into the OPP in staff work exercises.
- Given a generic brigade structure, **explain** the brigade organization, capabilities and basic tactics.

5. Method of Instruction

MTPC consists of two main building blocks; Block 1 General Orientation followed by Block 2 Practice the Operations Planning Process (OPP). The General Orientation part will give the students basic knowledge in three main topics: (1) The nature of modern conflicts; (2) The NATO Command Structure (NCS), the NATO Force Structure (NFS) and relevant NATO Doctrines; (3) Brigade organization, capabilities and tactics. These three topics will build the fundament for the execution of the second block, Practice the OPP, which is the main focus of the course.

Practice the OPP contains two MAPEXes. MAPEX 1 consists of multiple lectures combined with syndicate work describing the planning procedures in detail. During MAPEX 2, students will be in lead practicing the OPP.

6. References

Norwegian Army Staff Handbook – The Planning and Decision-Making Process, dated 01Jan15.
NATO Comprehensive Operations Planning Directive (COPD) v2, dated 04Oct13.
NATO STANAGs, AJP, ATP, APP, ACO/ACT directives.

7. Student Assessment

An examination is implemented in order to measure the students' progress during the course and ensure that the students have reached the specified performance objectives. The

examination focuses on the students' abilities to understand and apply the knowledge acquired during the course, and consists of two (2) different tests. The students must pass one (1) of the two (2) tests in order to achieve the grade "Successfully Completed".

8. Language Proficiency

Students must be in command of English as described in NATO Standardization Agreement (STANAG) 6001¹ at the following levels:

Listening: Professional (3)
Speaking: Functional (2)
Reading: Professional (3)
Writing: Functional (2)

Language education and testing is a national responsibility.
No additional training nor translation will be provided.

9. Computer Skills

Basic computer skills are necessary to join the course. SWEDINT training and information management relies heavily on a computer information system setup. No additional IT training will be provided.

10. Security Classification

The content of this course is NATO UNCLASSIFIED.

11. Swedint Policy on Personal Data

In order to apply for a seat on a course at SWEDINT, applicants will be asked to provide personal data. In doing so, applicants are giving their consent to the processing and storage of their personal data for official use at SWEDINT.

Students will also be expected to clearly state to SWEDINT staff whether they have any objections against appearing on course photos or being included in course address lists etc.

12. Administration

a. Student Application

Student applications should be sent to SWEDINT **NLT 11 December 2017 for MTPC 1-2018 and NLT 20 June 2018 for MTPC 2-2018**. Applications received later may

¹ STANAG 6001 can be found at www.natobilc.org. SWEDINT acknowledges that this standard does not apply to non-NATO states. It is however a reasonably good way of describing language skill levels.



however be considered, if seats are still available. The Application Form and Student CV Template will be found on the SWEDINT website at www.mil.se. The Application Form, authorized and signed by the national authority/POC, must be sent together with the CV to SWEDINT via mail, fax or e-mail (see below).

a. Point of Contact (POC)

A national point of contact (POC) **must** be included in the Application Form. The POC should be the Commander/ Branch approving the application.

b. Student Selection

If a country has more applicants than there are slots available for the course, then the country of origin must establish an order of priority for its applicants. SWEDINT will reserve the right to select the applicants it deems the most qualified if this prioritization has not been done.

If a country is interested in sending a student to the course but does not initially have a named candidate, then the nation may obtain a preliminary seat at the course in order to initiate the selection process.

c. Course Fee

The course fee is SEK 12.000 per student. This includes board and lodging, as well as transfer from and to Arlanda/Bromma Airport in Stockholm, Sweden.

Information concerning payment procedures and course admission will be communicated as soon as the selection procedure is finalized, generally 5-6 weeks prior to the start of the course.

Regarding possible subsidies, see next section below.

Payment for NORDEFECO students' participation will be effectuated according to the NORDEFECO agreement and according to each nation's administrative regulations.

Payment for Swedish Armed Forces students' participation will be effectuated according to normal administrative regulations for domestic courses.

Sending nations are responsible for salaries, allowances and travel costs of their students.

d. Subsidies

Subsidized student slots are available upon special request by nominating nations and decided on a case-by-case basis by the Swedish Ministry of Foreign Affairs (MFA). It is important that the subsidy box is filled in on the Application Form, if applicable. If the subsidy box is not checked on the Application Form, SWEDINT will simply assume that no subsidies are being requested.

Information on the potential MFA decision to grant subsidies will be included in the Letter of Admission, generally 5-6 weeks prior to the start of the course.

e. Important information to national administrators etc.

It is important that the invitation itself reaches the applicant intended for participation in the course since it contains information that he/she needs in the application process.

f. Internet access before the course

Prior to joining the course at SWEDINT, students will need access to internet in order to access documents provided by SWEDINT on its web page such as Application Form, CV Template, Course Curriculum, Schedule, Welcome Letter, etc.

g. Preparations

It is crucial for the outcome of the course that the students read the Pre-reading package (Scenario Handbook etc.) ahead of the course. SWEDINT encourages the sending nations to reserve a minimum of 8 hrs preparation time to the admitted students prior to their arrival at SWEDINT. Some courses at SWEDINT may require completion of a distance learning package ahead of the resident course.

h. Code of Conduct

SWEDINT places high demands on personal behaviour and respect for others regardless of religion, ethnicity, gender or sexual orientation. The SWEDINT Code of Conduct is available for all to read on SWEDINT's website. In case of violation of these simple rules, SWEDINT reserves the right to exclude a student from the course leading to immediate repatriation.

i. Accommodation

Single room accommodations will be arranged for all course participants through SWEDINT at the Life Guards student hotel which is situated within the garrison perimeter. Occasionally, students may also be accommodated in nearby hotels outside the premises. If so, local transportation will be arranged by SWEDINT.

j. Dress Code

Dress code for the course is Battle Dress Uniform. For social events, students should bring civilian clothes (casual), and sporting clothes for PT. Laundry facilities are available at the student hotel, free of charge.

k. Cultural Activities

To give the students the opportunity to present their Country, a Cultural Evening will be organized on the training premises on the Friday evening of the first week. Students are invited to bring

samples of their national specialties (foods and/or drinks) and share them with their colleagues. Crockery, cutlery, glasses and cooled storage are available on site.

13. Contact and Application

a. POCs

Administration

Course Admin Office
+46 8 584 526 25/32

Logistic Support

Course Adjutant
+46 8 584 526 33

Any Other Questions

Course Director
OF-3 Jonas Ericsson
Phone: +46 8 584 526 59
Mobile: +46 733 293 437
E-Mail: jonas.x.ericsson@mil.se

b. Application procedure

The Application Form can be found on www.mil.se

Click on **Courses at SWEDINT and How to apply**, then look for Application Form and CV Template under Related Documents.

When the Application Form and the CV Template have been filled in, authorized and signed by the national authority/POC, they should be sent to SWEDINT. The Course Admin Office will acknowledge receipt of the application. This acknowledgement is NOT a proof of admission, only a confirmation of receipt of the application.

The POC/Applicant will be notified of admission at the latest 5-6 weeks before the course. This notification will be done through a Letter of Admission, together with further details of the course, i.e. how to retrieve specific pre-course info on the SWEDINT website. A copy of the Letter of Admission will be sent to the sending nation's embassy in Sweden as well as to the Swedish Embassy in the sending nation.

c. Application Address

Addresses to be used for Student Applications as follows:

LG/SWEDINT Pfp Training Centre
Course Admin Office
196 85 Kungsängen
SWEDEN



Or

Fax: +46 8 584 526 20

Or

Email: swedint@mil.se

Fredriksson, Peter

CO SWEDINT

Handlingen är fastställd i Försvarsmaktens elektroniska dokument- och ärendehanteringssystem.

Mailing list

Danish Armed Forces Operational Command, Denmark
Danish Defence Personnel Organisation, NATO & INTOPS Branch, Denmark
Finnish Defence Command, J7, PO Box 919, FI-00131 HELSINKI, Finland
Finnish Army Command, G7, PO Box 145, FI-50101, MIKKELI, Finland
Finnish Navy Command, M7, PO Box 58, FI-20811, TURKU, Finland
Finnish Air Force Command, A7, PO Box 30, FI-41161, TIKKAKOSKI, Finland
Finnish National Defence University (FINCENT), PO Box 7, FI-00861, Finland
Norwegian Defence Personnel Agency, Norway
Norwegian Defence International Centre, NODEFIC, Norway

NATO Nations

Embassy of Albania (Sweden)
Embassy of Embassy of Belgium (Sweden)
Embassy of Bulgaria (Sweden)
Embassy of Canada (Sweden)
Embassy of Croatia (Sweden)
Embassy of the Czech Republic (Sweden)
Embassy of Denmark (Sweden)
Embassy of Estonia (Sweden)
Embassy of France (Sweden)
Embassy of Germany (Sweden)
Embassy of Greece (Sweden)
Embassy of Hungary (Sweden)
Embassy of Iceland (Sweden)
Embassy of Italy (Sweden)



Embassy of Latvia (Sweden)
Embassy of Lithuania (Sweden)
Embassy of Luxembourg (Denmark)
Embassy of The Nederland's (Norway)
Embassy of Norway (Sweden)
Embassy of Poland (Sweden)
Embassy of Portugal (Sweden)
Embassy of Romania (Sweden)
Embassy of Slovakia (Sweden)
Embassy of Slovenia (Denmark)
Embassy of Spain (Sweden)
Embassy of Turkey (Sweden)
Embassy of the United Kingdom (Sweden)
Embassy of the United States (Sweden)

EAPC- and PfP-Partner Nations

Embassy of Armenia (Armenia)
Embassy of Austria (Sweden)
Embassy of Azerbaijan (Sweden)
Embassy of Belarus (Sweden)
Embassy of Bosnia-Hercegovina (Sweden)
Embassy of Finland (Sweden)
Embassy of Georgia (Sweden)
Embassy of Ireland (Sweden)
Embassy of Kazakhstan (UK)
Embassy of Kyrgyzstan (Germany)
Embassy of Macedonia* (Sweden)
Embassy of Moldova (Sweden)
Embassy of Montenegro (Montenegro)
Embassy of Serbia (Sweden)
Embassy of Switzerland (Sweden)
Embassy of Tajikistan (Tajikistan)
Embassy of Turkmenistan (Turkmenistan)
Embassy of Ukraine (Sweden)

* Former Yugoslav Republic of Macedonia (FYROM)

Mediteterranean Dialogue (MD)

Embassy of Algeria (Sweden)
Embassy of Egypt (Sweden)
Embassy of Israel (Sweden)
Embassy of Jordan (Germany)
Embassy of Mauretania



Embassy of Morocco (Sweden)
Embassy of Tunisia (Sweden)

Istanbul Cooperation Initiative (ICI)

Embassy of Bahrain (UK)
Embassy of Kuwait (Sweden)
Embassy of Qatar (UK)
Embassy of the United Arab Emirates (Sweden)

NATOs relations with “partners across the globe” (Global Partners)

Embassy of Afghanistan (Norway)
Embassy of Australia (Sweden)
Embassy of Iraq (Sweden)
Embassy of Japan (Sweden)
Embassy of Mongolia (Belgium)
Embassy of Pakistan (Sweden)
Embassy of the Republic of Korea (Sweden)
Embassy of New Zealand (Belgium)

Civil organizations

Folke Bernadotte akademien
Svenska Röda Korset
Läkare utan gränser
Rädda Barnen

SWE PNMR for distribution to SHAPE and other PLT and NMRs.
Distribution via E-mail to: jarl.franzen@gov.org
(For courses announced in i ePRIME).

Partner Nation Liaison Representative (PNLR), NATO HQ SACT

Distribution via E-mail: ulf.landgren@act.nato.int

Info

Ministry of Foreign Affairs, Sweden
Ministry of Defence, Sweden



Swedish Armed Forces HQ

Attn: - Defence Staff,
International Relations Section
LEDS INRI IR

Attn: COS Operations, J1-J9,
LCC, ACC, MCC

Attn: - Recruitment, Training & Evaluation
Department
(PROD UTB)

Military Academy Karlberg (MHS K)

Attn: - Gisela Nilsson FMUE (ePRIME)

Norrbotten regiment (I 19)
Life Regiment Hussars (K 3)
Skaraborg Regiment (P 4)
South Skåne Regiment (P 7)
Artillery Regiment (A 9)
Air Defence Regiment (Lv 6)
Göta Engineers (Ing 2)
Armed Forces Command and Control Regiment (LedR)
Logistic Regiment (TrängR)
1st Submarine Flotilla (1. ubflj)
3rd Naval Warfare Flotilla (3. sjöstriflj)
4th Naval Warfare Flotilla (4. sjöstriflj)
1st Marine Regiment (Amf 1)
Naval Base (Marin B)
Skaraborg Wing (F 7)
Blekinge Wing (F 17)
Norrbotten Wing (F 21)
Armed Forces Helicopter Wing (Hkpflj)
Armed Forces Logistic (FMLOG)
Armed Forces Network and Telecommunications Unit (FMTM)
Military Academy Karlberg (MHS K)
Military Academy Halmstad (MHS H)
Land Warfare Centre (MSS)
Naval Warfare Centre (SSS)
Air Combat Training School (LSS)
The National Home Guard Combat School (HvSS)
The Armed Forces Technical School (FMTS)
Swedish EOD and Demining Centre (Swedec)
National CBRN Defence Centre (SkyddC)
Armed Forces Intelligence and Security Centre (FMUndSäkC)
Armed Forces HR-Centre (FMHRC)
Armed Forces Centre for Defence Medicine (FömedC)

Internal Life Guards

Internal SWEDINT

CO Nordic Centre for Gender in Military Operations
OC STALOG
OC CAPDEV