

## Mailing list

Ert tjänsteställe, handläggare

Ert datum

Er beteckning

Vårt tjänsteställe, handläggare

Jarmo Vilo, +46 702260780,  
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Vårt föregående datum

Vår föregående beteckning

**INVITATION to apply for United Nations Tactical Course  
(UNTAC) 13-24 March 2017 at Swedish Armed Forces  
International Centre & Nordic Centre for Gender in  
Military Operations (SWEDINT/NCGM).**

### 1. Course purpose

The purpose of United Nations Tactical Course (UNTAC) is to prepare Non-Commissioned Officers, Warrant Officers and Officers at tactical level (platoon/company) for primary infantry tasks in a UN led Peacekeeping Operation (PKO). The course will develop basic knowledge on the UN system, the execution of military primary tasks and to develop and improve hands-on skills with emphasis on UN Peacekeeping tactics and techniques.

UNTAC is in general meant to be a tool-box, assisting and raising individuals through national pre-deployment training and to provide references in a future mission area.

### 2. Course iterations

UNTAC is conducted once a year. UNTAC 2018 is planned to be conducted during 15-26 October 2018.

### 3. Target Audience

The primary target audience is identified as land warfare Non-Commissioned Officers, Warrant Officers and Officers; Sgt – Maj (OR 6-9, OF 1-3).

(JVI)

Postadress  
Livgardet  
196 85 Kungsängen

Besöksadress  
Granhammar

Telefon  
08-584 540 00

Telefax  
08-584 540 80

E-post, Internet  
exp-lg@mil.se  
www.forsvarsmakten.se/livgardet

## **4. Learning objectives**

Given the reference documents, participants will be able to:

- Explain the three inter-related basic principles of UN Peacekeeping Operations
- Explain a UN infantry battalion's eight primary tasks.

In a controlled daylight environment, as a member of a multinational infantry unit being part of a generic UN Peacekeeping Operation (PKO), with regards to given references, students will also be able to:

- Execute, as a platoon/squad leader; Checkpoint, Patrolling, and Observation Post tasks according to the Exercise Rules of Engagement (ROE),
- Identify and react on violations of Human Rights and International Humanitarian law with the emphasis on sexual violence in conflicts and child protection.
- Interact, negotiate and liaise with civilians and combatants while complying with UN Integrity and Conduct in order to obtain Information on humanitarian needs, Security related information, Free passage and to promote and encourage respect for human rights.

## **5. Method**

The UNTAC begins with general orientations and lectures in order to prepare for upcoming subject connected seminars and practical training. The course includes Advance Distribution Learning (ADL) phase prior the course. The course ends with a two day Final Exercise (FEX) where participants, divided into infantry platoons, take part in a generic PKO. This course gives the opportunity to work and train along other military branches in a multinational environment. Throughout the course there are veteran role players, both opposing and co-operating with the students.

## **6. References**

This course is mainly based on: Infantry Battalion Manual (UNIBAM) 2012 Volume I and Volume II<sup>1</sup> issued by UN Headquarters Department of Peacekeeping Operations (DPKO) / Department of Field Support (DFS).

<sup>1</sup> <http://www.un.org/en/peacekeeping/documents/UNIBAM.Vol.I.pdf>  
<http://www.un.org/en/peacekeeping/documents/UNIBAM.Vol.II.pdf>

## 7. Student assessment

Participant's performance will be evaluated, by pre-test [incl. Advanced Distributed Learning (ADL) session], tutoring/accompanying instructors, through summative Learning Objectives reflections on students participation in ADL, classes, interaction on seminars as well as performance in exercises. This will result in a course certificate graded either "Successfully completed" or "Participated".

## 8. Language proficiency

Students must be in command of English as described in NATO Standardization Agreement (STANAG) 6001<sup>2</sup>:

Listening Fair (2), Speaking Fair (2), Reading Fair (2), Writing Fair (2).

Language testing is a national responsibility.

Writing, reading and speaking language levels must then be displayed throughout the whole course via active course participation, individual and group tasks. The consequences of participants not possessing or not able to display a level of English as described in the course joining instructions may mean the participant will be graded as: 'participated' only as opposed to: 'successfully completed'.

Please note language translation written or spoken is not offered at SWEDINT.

## 9. Computer skills

Basic computer skills are necessary. SWEDINT training and information management relies heavily on our computer information system.

## 10. Security Classification

The content of this course is UNCLASSIFIED.

## 11. Swedint policy on personal data

In order to get a seat on a course at SWEDINT you will be asked to provide personal data. In doing so you are also giving your consent to the processing and storing of your personal data for official use at SWEDINT. You will also be expected to clearly state to SWEDINT staff, if you have any objections against appearing on course photos or have your data in course address lists etc.

<sup>2</sup> STANAG 6001 can be found at [www.natobilc.org](http://www.natobilc.org). SWEDINT acknowledges that this standard does not apply to non-NATO states. It is however a reasonably good way of describing language skills.

## 12. Administration

### a. Student Application

Student applications should be sent to SWEDINT NLT **22 January 2017**.

Nominations received later will however be considered, if space is available. The application form and personal CV will be found at: [www.mil.se/swedint](http://www.mil.se/swedint). *The application form, authorized and signed by the national authority/POC, has to be sent together with the CV to SWEDINT via e-mail, mail or fax.*

### b. Important information to national administrators

It is important that the invitation itself reaches the student intended to participate in the course since it contains information that he/she needs in the application process.

National Representative (NR) from each nation is kindly asked to prepare a national briefing (approx. 5-7 minutes) to be held during the course.

### c. Internet access before the course

Prior to joining the course at SWEDINT students will need access to internet in order to access documents that SWEDINT provides on its web page and for the ADL phase before the course starts at SWEDINT, such as course curriculum, schedule, welcome letter, application form etc. After 22 January 2017 participants will receive detailed instructions by e-mail, how to login ADL.

### d. Point of Contact (POC)

In the application form the student should report a national point of contact (POC). The POC should be the Commander/ Branch that approves the application.

### e. Student selection

If a nation has more students applying than slots available on the course, it is up to the applying nation to prioritize among its nominees. If this is not done, SWEDINT will select the students it deems most qualified.

If the nation is interested in sending a student to the course but do not initially have a name of the officer in question the nation can get a preliminary seat at the course in order to get the selection process started.

### f. Code of Conduct

Respect - Responsibility - Rights. Swedint places high demands on personal behaviour and respect for others regardless of religion, ethnicity, gender, sexual orientation, age or ability.

The SWEDINT Code of Conduct is available for all to read on the student's network at SWEDINT. Swedish Armed Forces have a zero tolerance policy of harassment and sexual harassment

In case of violations of these rules SWEDINT reserves the right to exclude the student from the course leading to immediate repatriation.

#### **g. Course fee**

The course fee is SEK 12.000 per student. This includes board and lodging, and transfer from and to Arlanda/Bromma Airport in Stockholm/Sweden.

Information concerning payment and whether your nominee has been admitted to the course or not will be sent to you as soon as the procedure regarding applications is finalized, 5-6 weeks prior to the course start.

NORDEFECO students pay according to each nation's administrative regulations and according to the NORDEFECO agreement.

Swedish Armed Forces students pay according to the normal administrative regulations for domestic courses.

Salaries, allowances and travel costs are to be paid by national authorities of the sending nation in accordance with national regulations.

#### **h. Subsidies**

Subsidized student slots are available on request by the nominating nations and decided on a case-by-case basis by the Swedish Ministry of Foreign Affairs (MFA). It is important that the student fill in if he/she is applying for a subsidized course seat. If the subsidy box is not checked in the application form SWEDINT will assume that no subsidies are required.

Information about whether subsidy is granted or not, will be given in the letter of admission which will be sent out 5-6 weeks prior to the course start.

#### **i. Accommodation**

Single room accommodation is arranged for all course participants through SWEDINT at the Life Guards Student Hotel which is situated within the military base. Students may also be accommodated in nearby hotels outside the regiment. In that case transportation will be arranged by SWEDINT.

#### **j. Dress code**

Students have to bring their the best dress uniform (closing ceremony & dinner),

battledress uniform, civilian clothes for social events (casual) as well as clothes for PT.  
Laundry facilities are available within the student's hotel.  
Dress code for the opening ceremony is battle dress uniform.

Swedish Armed Forces provides all necessary combat gears and safety equipment's for the Field Exercise.

### 13. Contact and application

#### a. POC

##### *Administration*

Course Admin Office  
+46 8 584 526 22/23/24/32

##### *Logistic*

Course Adjutant  
+46 8 584 526 33, +46 8 584 547 64 and +46 8 584 543 04

##### *Other questions*

Course Director  
MAJ Jarmo Vilo  
Phone: +46 8 58452329  
Mobile: +46 702260780  
E-Mail: [jarmo.vilo@mil.se](mailto:jarmo.vilo@mil.se)

#### b. Application procedure

The application form can be found on the Internet at [www.mil.se/swedint](http://www.mil.se/swedint). Click on **Courses at SWEDINT and How to apply** and then look for Application form and CV under Related Documents. When the application form and CV has been filled in, authorized and signed by the national authority/POC, it should be sent to SWEDINT. By signing the application form, the national authority certifies that the student meets the criteria mentioned in this document and student has an opportunity to complete ADL tasks. The course admin office will confirm receipt of the application. This does not mean that the student has been admitted to the course, it only confirms that the admin office has received the application. The POC/Student will be notified at the latest between 4-6 weeks before the course starts whether or not the nominated student is admitted to the course. If admitted to the course, the POC/Student will receive a *Letter of Admission*, indicating further details of the course, and how to retrieve the pre-course info for the specific course on the SWEDINT website. A copy of the Letter of admission will also be sent to the nation's embassy in Sweden as well as to the Swedish Embassy in the applying country

#### c. Application address

Address to be used for Student Applications is as follows:

LG/SWEDINT  
Course Admin Office  
196 85 Kungsängen  
SWEDEN

Or using FAX: +46 8 584 526 20

Email: [Swedint@mil.se](mailto:Swedint@mil.se)

Welcome/Välkommen to SWEDINT and NCGM

**Fredriksson, Peter**

Commandant SWEDINT/NCGM

*Handlingen är fastställd i Försvarets elektroniska dokument- och ärendehanteringssystem.*



### Mailing list

Danish Armed Forces Operational Command,  
Denmark  
Danish Defence Personnel Organisation, NATO &  
INTOPS Branch, Denmark  
Finnish Defence Command, J7, PO Box 919, FI-  
00131 HELSINKI, Finland  
Finnish Army Command, G7, PO Box 145, FI-  
50101, MIKKELI, Finland  
Finnish Navy Command, M7, PO Box 58, FI-20811,  
TURKU, Finland  
Finnish Airforce Command, A7, PO Box 30, FI-  
41161, TIKKAKOSKI, Finland  
Finnish National Defence University (FINCENT),  
PO Box 7, FI-00861, Finland  
Norwegian Defence Personnel Agency, Norway  
Norwegian Defence International Centre, NODEFIC,  
Norway

Embassy of Afghanistan (Sweden)  
Embassy of Albania (Sweden)  
Embassy of Algeria (Sweden)  
Embassy of Angola (Sweden)  
Embassy of Argentina (Sweden)  
Embassy of Armenia (Armenia)  
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Embassy of Georgia (Sweden)  
Embassy of Germany (Sweden)  
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Embassy of Greece (Sweden)  
Embassy of Guatemala (Sweden)  
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Embassy of Indonesia (Sweden)  
Embassy of Iran (Sweden)  
Embassy of Iraq (Sweden)  
Embassy of Ireland (Sweden)  
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Embassy of Kyrgyzstan (Germany)





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Embassy of the Democratic Republic of Congo (Sweden)	Embassy of Saudi Arabia (Sweden)
Embassy of Lithuania (Sweden)	Embassy of Senegal (The Nederland's)
Embassy of the Grand Duchy of Luxembourg (Denmark)	Embassy of Serbia (Sweden)
Embassy of Macedonia* (Sweden)	Embassy of Sierra Leone (UK)
Embassy of the Republic of Malawi (UK)	Embassy of Singapore (Singapore)
Embassy of Malaysia (Sweden)	Embassy of Slovakia (Sweden)
Embassy of the Republic of Mali (Germany)	Embassy of Slovenia (Denmark)
Embassy of Malta (Denmark)	Embassy of South Africa (Sweden)
Embassy of Mexico (Sweden)	Embassy of Spain (Sweden)
Embassy of the Republic of Moldova (Sweden)	Embassy of Sri Lanka (Sweden)
Embassy of Mongolia (Sweden)	Embassy of the Republic of the Sudan (Sweden)
Embassy of Montenegro (Montenegro)	Embassy of Swaziland (UK)
Embassy of Morocco (Sweden)	Embassy of Switzerland (Sweden)
Embassy of Mozambique (Sweden)	Embassy of Syria (Sweden)
Embassy of Namibia (Sweden)	Embassy of Tajikistan (Tajikistan)
Embassy of Nepal (Denmark)	Embassy of Tanzania (Sweden)
Embassy of The Nederland's (Norway)	Embassy of Thailand (Sweden)
Embassy of Norway (Sweden)	Embassy of Togo (Germany)
Embassy of New Zealand (Belgium)	Embassy of Trinidad and Tobago (UK)
Embassy of Nicaragua (Sweden)	Embassy of Tunisia (Sweden)
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Embassy of Nigeria (Sweden)	Embassy of Turkmenistan (Turkmenistan)
Embassy of the Sultanate of Oman (Germany)	Embassy of Uganda (Denmark)
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Embassy of The Philippines (Norway)	Embassy of the United States (Sweden)
Embassy of Poland (Sweden)	Embassy of Uruguay (Sweden)
Embassy of Portugal (Sweden)	Embassy of Venezuela (Sweden)
Embassy of Qatar (The Nederland's)	Embassy of Vietnam (Sweden)
Embassy of Romania (Sweden)	Embassy of Yemen (The Nederland's)
Embassy of the Republic of Rwanda (UK)	Embassy of Zambia (Sweden)

\* Former Yugoslav Republic of Macedonia (FYROM)

Permanent Mission of Sweden to the UN,  
New York, USA



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(ePRIME)

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### Info

Ministry of Foreign Affairs, Sweden  
Ministry of Defence, Sweden  
Swedish Armed Forces HQ  
Norrbotten regiment (I 19)  
Life Regiment Hussars (K 3)  
Skaraborg Regiment (P 4)  
South Skåne Regiment (P 7)  
Artillery Regiment (A 9)  
Air Defence Regiment (Lv 6)  
Göta Engineers (Ing 2)  
Armed Forces Command and Control Regiment  
(LedR)  
Logistic Regiment (TrängR)  
1st Submarine Flotilla (1. ubflj)  
3rd Naval Warfare Flotilla (3. sjöstriflj)  
4th Naval Warfare Flotilla (4. sjöstriflj)  
1st Marine Regiment (Amf 1)  
Naval Base (Marin B)  
Skaraborg Wing (F 7)  
Blekinge Wing (F 17)  
Norrbotten Wing (F 21)  
Armed Forces Helicopter Wing (Hkpflj)  
Armed Forces Logistic (FMLOG)  
Armed Forces Network and Telecommunications  
Unit (FMTM)  
Military Academy Karlberg (MHS K)  
Military Academy Halmstad (MHS H)  
Land Warfare Centre (MSS)  
Naval Warfare Centre (SSS)  
Air Combat Training School (LSS)  
The National Home Guard Combat School (HvSS)  
The Armed Forces Technical School (FMTS)  
Swedish EOD and Demining Centre (Swedec)  
National CBRN Defence Centre (SkyddC)



Armed Forces Intelligence and Security Centre  
(FMUndSäkC)  
Armed Forces HR-Centre (FMHRC)  
Armed Forces Centre for Defence Medicine  
(FömedC)

Internal Life Guards

G 1 Life Guards

International Training Unit Life Guards

Internal SWEDINT

CO Nordic Centre for Gender in Military Operations

OC STALOG

OC CAPDEV

OC NED

OC UNDEP

OC GMO